

<b>Name of policy:</b>	<b>Signs as Remote Supervision at Council Facilities</b>		
<b>Adoption by Council:</b>	<b>24 July 2024</b>	<b>Minute number:</b>	<b>301/2024</b>
<b>Last review date:</b>	<b>July 2024</b>		
<b>Review timeframe:</b>	<b>4 Years</b>		
<b>Next scheduled review date:</b>	<b>July 2028</b>		
<b>Related legislation:</b>	<i>Local Government Act 1993</i> <i>Civil Liability Act 2002</i>		
<b>Associated policies/documents:</b>			
<b>Responsible division:</b>	<b>Liveable Communities – Public Spaces</b>		

## Policy objective

To establish a systematic, consistent approach to determine the information, location, frequency and placement of signs at Council facilities.

To actively minimise public liability exposure and to execute Council's duty of care at Council facilities.

## Policy statement

Council will aim to satisfy whatever duty of care might arise with respect to each facility by using a systematic, factual and repeatable approach to the provision of signs for the information of people using the facilities under Council's care and control.

## Policy coverage

This policy applies to all Council owned and managed facilities.

## Strategic Plan link

Community Outcome 1: A resilient and socially connected community

<i>1.2 We have access to a wide range of services and activities that contribute to the wellbeing of all members of our community</i>	<i>1.2.1 Provide accessible and safe local community spaces and facilities</i>
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Community Outcome 4: Strong leadership and good governance

<i>4.1 The Community has confidence in Council decisions and planning for the future</i>	<i>4.1.2 Provide clear, accessible, timely and relevant information to the community about council projects and services</i>
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## **Policy content**

1. Council utilises Statewide Mutual procedures in relation to signs as remote supervision. These procedures are based on current best practice. Signs will be used to direct, advise or warn members of the public of inherent dangers in the facility that they are visiting.
2. Council will maintain a full and detailed assets register of all facilities owned, operated or entrusted to the care and control of Council.
3. Inspection of Council's facilities will be undertaken to assess the risks associated with each facility and ensure any signage in place remains appropriate to the situation, placed in an appropriate position, is legible and in good condition.
4. Areas of public liability exposure at Council facilities inadequately signposted will, when Council becomes aware of a potential risk, be assessed with a view to eliminating, reducing or accepting the risk using signs as remote supervision.
5. Signs in existence currently not meeting the current best practice and/or Australian Standards will be replaced as funds permit in priority order based on the park classification and Facility Visitation Rate (FVR) of the respective areas.
6. Council will adhere to Australian Standard AS/NZS 2416.1:2010 in relation to water safety signs. This standard sets out requirements for the design and application of flags and safety signs including signs incorporating graphic symbols intended for use where water sports may be undertaken or where there are other activities close to bodies of water such as seashores, rivers, creeks, dams and open drains.

## **Definitions**

Facility – a parcel of land that may include reserves, parks, beaches, pools and where applicable waterways, either owned, operated or under the care and control of Council.

## **References and related documents**

- Signs as Remote Supervision Best Practice Manual (Statewide Mutual)
- NSW Council's Beach Safety Information Signage (Statewide Mutual)
- Division of Local Government's Practice Note 15 – Water Safety
- MCC Sign Risk Assessment Form
- MCC Signage Guidelines Style Guide

## **Responsible officer (position)**

Manager Community Assets

## **Attachments**

Nil