

Annual Fire Safety Statement

Form 15A

About this Form

The owner of a building, or the owner's agent can use this form to provide to Council:

- an annual fire safety statement wherever an **essential** fire safety measure applies:
- a supplementary fire safety statement, as often as is set out in the current fire safety schedule for the building, where a **critical** fire measure applies.

How to complete this form

- 1 Ensure that all fields have been filled out correctly, place "X" in the boxes and fill out the blank sections as appropriate.
- 2 Forward a copy of the completed statement to the Commissioner NSW Fire & Rescue
- 3 Display copy of statement in the building in a prominent position.

Fees

See Fees & Charges document on our website for current fees.

Please note that the fee is more if the Annual Fire Safety Statement is lodged after the required date.

Description of the Building being Certified

Name of the owner of the building or part of the building

Building Address

Suburb/Town

Postcode*

Nearest Cross Street

This statement is for:

- Part of the Building The Whole of the Building

Description of the building or part of the building

Office Use Only

ESS Number

Total Fees Paid

Receipt Number

CSO Initials

Date

Development Application Number (where applicable)

Assessment of Fire Safety Measures

List each essential or critical fire safety measure as specified in the Fire Safety Schedule for the building.

Measure	Standard or Performance Required by the Fire Safety Schedule	Date of Assessment
<input type="text"/>	<input type="text"/>	<input type="text"/>
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Inspection of the Building

Date the building or part of the building was inspected in relation to fire safety notices, fire exits and paths of travel to fire exits

Type of Statement

This is: An annual fire safety statement A supplementary fire safety statement

Certification

I of

Being the owner of the building described above, or the agent of the owner, certify that:

- Each essential fire safety measure listed above has been assessed by a properly qualified person
- Each essential fire safety measure was found, when it was assessed:
 - Where an essential fire safety measure applies because it is specified in the fire schedule for the building, to be capable of performing to at least the standard set out in the schedule.

OR

- Where an essential fire safety measure applies although it is not specified in a fire safety schedule for the building, to be capable of performing to at least the standard for which the measure was originally designed and implemented.
- A properly qualified person has inspected the building and found, when it was inspected, that no fire safety offences under the Environmental Planning and Assessment regulation 2000 in relation to fire safety notices, fire exits and paths of travel to fire exits has been committed.
- The information contained in this statement is true and accurate to the best of my knowledge and belief.

Certification - Supplementary Fire Safety Statement (if applicable)

I, of

Being the owner of the building described above, or the agent of the owner, certify that:

- Each of the critical fire safety measures listed above:
- Has been assessed by a properly qualified person
 - Where an essential fire safety measure applies although it is not specified in a fire safety schedule for the building, to be capable of performing to at least the standard for which the measure was originally designed and implemented.
- The information contained in this statement is true and accurate to the best of my knowledge and belief.

Information attached to this statement

- The current Fire Safety Statement for the building

Signature & Date of Statement

The owner of the building, or the agent's owner, must complete and sign the statement:

Surname

First Name

Address

Suburb

State

Postcode

The capacity in which you are signing if you are not the owner of the building

Signature

Date

Owners Email Address

How to lodge this form

Completed form can be:

- Emailed to tareecouncil@gtcc.nsw.gov.au with attached supporting documents as required. Payment by credit card or EFT can be arranged; or
- Forwarded by post with payment; or
- Lodged at our Customer Service Counter between 8:30am & 4:30pm Monday to Friday (excluding Public Holidays).

Privacy Notice: Under Privacy laws, you have the right to find out why we are collecting this information, if it is compulsory and what we are going to do with it. You also have rights to access and correct any information held about you. If you need an interpreter, call 131 450

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