

This application is only for removals in the Great Lakes region. Tree removals in all MidCoast Council regions are subject to State and Commonwealth legislation.

## How to apply for tree removal

Please provide the below information and submit this form with your payment. The Tree Management Officer will then undertake an inspection, and you may expect written notification on the outcome in one to three weeks.

### Your details

First name	<input type="text"/>	Surname	<input type="text"/>
Postal address	<input type="text"/>		
Suburb	<input type="text"/>	Postcode	<input type="text"/>
Email	<input type="text"/>	Contact number	<input type="text"/>

### Property owner details

If the applicant is not the property owner, please provide owner details and consent for the proposed tree removal below

First name	<input type="text"/>	Surname	<input type="text"/>
Address	<input type="text"/>		
Suburb	<input type="text"/>	Postcode	<input type="text"/>
Email	<input type="text"/>	Contact number	<input type="text"/>

As property owner, I have read, understood and accept the conditions and applicable fees specified in relation to this application. I accept that all these conditions must be complied with. I apply for consent to carry out the works described in this application. I declare that all the information given is true and correct. I understand that:

- if incomplete, the application may be delayed or rejected; and
- more information may be requested after the date of lodgement.

Property owner signature	<input type="text"/>	Date	<input type="text"/>
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### Subject land - proposed location of tree removal

Address	<input type="text"/>		
Suburb	<input type="text"/>	Postcode	<input type="text"/>
Lot	<input type="text"/>	Section	<input type="text"/>
		DP/SP	<input type="text"/>

### Office use only

Application number	Fee paid	Receipt number	Date
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

## Works proposal

Please provide reasons for work and a site plan.

Please indicate the trees to be removed. Prominently mark the tree(s) to assist in the identification by Council's assessing officer (eg coloured tape around the trunk), and indicate below of any actions proposed.

Number	Removal type	Qty	Tree species	Removal reason

## Site plan

Please provide written description of the site, and attach a site plan, and any photographs which may assist in the identification of trees.

Site description

## Applicant's declaration

Application is hereby made for tree removal. I have read, understood and accept the conditions and applicable fees specified in relation to this application. I accept that all these conditions must be complied with. I apply for consent to carry out the works described in this application. I declare that all the information given is true and correct. I understand that:

- if incomplete, the application may be delayed or rejected; and
- more information may be requested after the date of lodgement.

Applicant signature

Date

## How to lodge this form

Completed form can be:

- emailed to [council@midcoast.nsw.gov.au](mailto:council@midcoast.nsw.gov.au) with attached supporting documents as required. Payment by credit card or EFT can be arranged; or
- forwarded by post with payment; or
- lodged at our Customer Service Counter - Monday to Friday (excluding public holidays)

You can search for the current fees and charges online: [www.midcoast.nsw.gov.au/Council/Operational-Plans-Fees-Charges](http://www.midcoast.nsw.gov.au/Council/Operational-Plans-Fees-Charges)

**Privacy:** This information is required to process your request and will not be used for any other purpose without seeking your consent, or as required by law. Your application will be retained in Council's Records Management System and disposed of in accordance with current legislation. Your personal information can be accessed and corrected at any time by contacting Council.

**Forster** | 4 Breese Parade | PO Box 450 Forster 2428 | **6591 7222**  
**Gloucester** | 89 King Street | PO Box 11 Gloucester 2422 | **6538 5250**  
**Taree** | 2 Pulteney Street | PO Box 482 Taree 2430 | **6592 5399**

[www.midcoast.nsw.gov.au](http://www.midcoast.nsw.gov.au)

## When do I need approval to remove a tree or vegetation?

### Part A

- Is the tree or vegetation listed on Council's significant tree register?
- Does it form part of a heritage item or falls within a heritage conservation area? Tip: check Council's online mapping to see if your property is affected by heritage.
- Does it form part of an Aboriginal object or that is within an Aboriginal place of heritage significance?
- Is it a species of mangrove?
- Is it a requirement of a development approval to keep the tree or vegetation?
- Is it an identified species of Koala habitat or food tree within Hawks Nest and Tea Gardens? (refer to Table 1 in Great Lakes Development Control Plan)
- Is it a Cabbage Tree Palm that has a height of 0.5 or higher?
- Does the tree contain any hollows?

If you answered "yes" to any questions in Part A you will need approval to remove the tree or vegetation. If you answered "no" to all questions in Part A continue to Part B.

### Part B

- Is the tree or vegetation listed in the "Exempt Species" table within Table 2 of Great Lakes Development Control Plan.
- Is the tree or vegetation declared a noxious plant under the Noxious Weeds Act 1993?
- Are you going to prune the tree by no more than 10% in accordance with Australian Standards AS 4373-1996 Pruning of Amenity Tree? Note: it must be at least 5 years since the last pruning was undertaken.

If you answered "yes" to any questions in Part B you do not need approval to remove the tree or vegetation. If you answered "no" to all questions in Part B continue to Part C.

### Part C

Is the tree or vegetation located within a mapped tree preservation area and;

1. has a height of at least 5 metres or an over-bark girth (circumference) exceeding 600mm at 1 metre above the ground; and
2. is located further than 5 metres from an existing lawful residential building as measured from the trunk of the tree to the nearest outside wall. Please note a residential building does not include a pergola, deck, caravan, verandah, patio, shade structure, screen enclosure or detached garage.

If you have answered "yes" in Part C you will need approval to remove the tree or vegetation. If you have answered "no" in Part C you do not need approval to remove the tree or vegetation.

### References:

State Environmental Planning policy (Vegetation in non rural areas) 2017

Great Lakes Development Control Plan (Chapter 12)