

## **Community event signage application**

Application for approval must be lodged a minimum of 30 days prior to the event.

## **Applicant details**

Contact name Organisatio	ın
Type of organisation	
	er please specify
Address	
Contact phone number	Email address
Event details	
Event name	Event date
Event location	Anticipated attendance
Brief description	
Proof of Public Liability Insurance Coverage (mi	ust be attached with application)
☐ I am the holder of public liability insurance for a minimum	
Copy of public liability insurance is attached	
Signage installation date	
Installation date	Removal date
Signs may be exected up to 14 days prior to an event and my	upt he removed within 2 days of the conclusion of the event
Signs may be erected up to 14 days prior to an event and mu	ast be removed within 2 days of the conclusion of the event.
Signage design	
Option 1: Community Event Multi-Panel fixtures You may apply to use one or more panels in our standard Mu	ulti-Panel fixtures. Signage dimensions must be
1,000mm (W) x 440mm (H) x 3mm (D). For the best impact,	
contrasting colours.	
Locations	No of Panels
Manning River Drive North, near Manning Aquatic Centre	
Manning River Drive South, approaching Martin Bridge	
Wingham Road, near Hargreaves Drive	
Wingham Road, Wingham entrance	
Old Bar Road, near Manning Point Road	
Blackhead Road, near Diamond Beach Road	
Harrington Road, near Industrial Road	
☐ The Lakes Way, near Valleyview Place	

You may apply to erect signage in your own format (less than 6m <sup>2</sup> ), in selected locations:				
Width	Height	¬         Signs are different sizes (complete add	ditional information below)	
		]		
Material				
Fixing method				
Locations				
☐ Wingham Road, nea	ır Hargreaves Drive			
☐ Wingham Road, Win	•			
☐ Manning River Drive	South, approaching Ma	artin Bridge		
☐ Manning River Drive	North, near Manning A	quatic Leisure Centre		
☐ Bulga Road and Wherrol Flat Road intersection				
☐ Mount George Road, near Gloucester Road				
☐ Harrington Road, near Industrial Road				
Old Bar Road, near I	Manning Point Road			
Blackhead Road, ne	ar Diamond Beach Roa	d		
☐ The Lakes Way, nea	ır Valleyview Place			
☐ Victoria Street ban	nner poles (fees apply)			
Other (please specif	y)			
Additional informa	ation			
Signature of applic	cant erstood the Policy and 0	Ruidelines		
	•		Dete	
Name		Signature	Date	
How to lodge this f				
Completed form can be	oe:			

- saved and then emailed to council@midcoast.nsw.gov.au; or
- forwarded by post with payment; or

**Option 2: Custom** 

- lodged at our Customer Service Counter - Monday to Friday (excluding Public Holidays).

**Privacy:** This information is required to assist with your application and will not be used for any other purpose without seeking your consent, or as required by law. Your application will be retained in our Records Management System and disposed of in accordance with current legislation. Your personal information can be accessed and corrected at any time by contacting us.