

# Approval to Operate a Caravan Park or Camping Ground application



Under S68 Local Government Act

## About this Form

- 1 This form has been designed on a "multi use" basis. You should choose the section or sections which reflect the arrangements on your particular park.
- 2 For example, toilet, showers and hand basin facilities may be specifically intended for long or short-term sections or facilities may jointly serve both. Where en-suites service individual sites or serviced sites are reserved only for units with their own individual facilities, those sites may be excluded when calculating communal facilities.
- 3 Laundry facilities are not specifically recognised for the "serviced site" concession explained in No 2. Laundry facilities should therefore be calculated on the basis of all sites on the premises except where a concessions based on special factors involved may have been granted under Local Government (Manufactured Homes Estates, Caravan Parks, Camping Grounds and Moveable dwellings) Regulation 2005.
- 4 Campsite calculations for facilities may be based on 2 campsites equalling 1 site.

## Applicant Details

Applicant(s) Surname/Company\*

Given Names\*

Postal Address\*

Suburb/Town\*

State\*

Postcode\*

Telephone Number\*

Mobile Number

Email Address

**Application is hereby made for an approval to operate a caravan park/camping ground under Section 68 Part F2 of the Local Government 1993, in respect of the caravan park/camping ground known as:**

Name of Caravan Park

Address of Caravan Park

Town

Postcode

Expiry date of current approval

Transfer date of current approval

## Office Use Only

Total Fees Paid

Receipt Number

Date

## Sites and Campsites applied for

		Total No of Sites
Long term sites identified as No's	<input type="text"/>	<input type="text"/>
Short term sites identified as No's	<input type="text"/>	<input type="text"/>
Campsites identified as No's	<input type="text"/>	<input type="text"/>
	Total No of all sites and campsites	<input type="text"/>

## Facilities Provided

Site Details			
Private Facilities	Long Term	Short Term	Campsites (see Note 4)
(a) Number of all sites (ACTUAL)			
(b) Number of sites reserved for moveable dwellings with own toilet and showers			
(c) Number of sites with ensuite facilities			
(d) Number of sites reliant upon communal facilities ie (a) and minus (b) plus (c)			

## Joint Facilities (where shared by long and short term residents)

**Communal toilet etc** (provide numbers of)

**(required for sites which do not have private or ensuite facilities) (See Note 2)**

### Toilets

Female

Male

Urinals

Disabled

### Showers

Female

Male

### Hand Basins

Female

Male

## Communal Laundry Facilities (see Note 3)

### Laundry

Washing Machines

Washing Tubs

Clothes Dryer

Line Space

### Ironing Facilities

Iron

Ironing Boards

## Where Provided for Exclusive Use of (provide number of)

### Long Term Residence

#### Toilets

Female  Male  Urinals  Disabled

#### Showers

Female  Male

#### Hand Basins

Female  Male

### Short Term Residence

#### Short Term Sites

#### Toilets

Female  Male  Urinals  Disabled

#### Showers

Female  Male

#### Hand Basins

Female  Male

### Camp Site (see Note 4)

#### Toilets

Female  Male  Urinals  Disabled

#### Showers

Female  Male

#### Hand Basins

Female  Male

## Applicant's Consent

Council will not process an application that is incomplete or non-complying with lodgement requirements.

- I apply for approval to carry out work described in this application. I declare that all information in the application is to the best of my knowledge, true and correct.
- I understand if the information is incomplete, the application may be delayed or rejected or more information may be requested. I acknowledge that if the information provided is misleading, any approval granted may be void.
- I accept delays in processing will arise out of any inadequacies in the material submitted in support of the application.
- I understand that Greater Taree City Council may use the information and materials provided for notification and advertising purposes.
- I understand that the information and materials provided may be made available to the public for inspection and copying at Council's Customer Service Centre and Council's website

Applicant's Name

Applicant's Signature\*

Date\*

## How to lodge this form

Completed form can be:

- Emailed to [tareecouncil@gtcc.nsw.gov.au](mailto:tareecouncil@gtcc.nsw.gov.au) with attached supporting documents as required. Payment by credit card or EFT can be arranged; or
- Forwarded by post with payment; or
- Lodged at our Customer Service Counter between 8:30am & 4:30pm Monday to Friday (excluding Public Holidays).

**Privacy Notice:** Under Privacy laws, you have the right to find out why we are collecting this information, if it is compulsory and what we are going to do with it. You also have rights to access and correct any information held about you. If you need an interpreter, call 131 450

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