

# Modify a Development Consent application

Under Sections 4.55(1), 4.55(1A), 4.55(2) or 4.55(8) of the *Environmental Planning and Assessment Act 1979*

## About this form:

- Use this form to modify a development consent that has already been approved.
- If you need advice, contact us for an appointment to see our Duty Officer.
- Fields marked with an \*asterisk are mandatory and must be completed before lodgement.
- This form and supporting documents are open access information under the Government Information (Public Access Act 2009 (GIPA Act)) and may be made publicly available by request and will also be displayed on our website.

## Property details

Lot Number\*

Deposited/Strata Plan Number\*

Section Number\*

Street Number\*

Street Name\*

Suburb/Town\*

Postcode\*

## Original Development Consent details

Original DA Number

Date Lodged

Date Approved

Description of Approved Development

## Modification

Please tick applicable box below to indicate type of modification:

- S4.55 (1) involving minor error, misdescription, or miscalculation only
- S4.55 (1A) minimal environmental impact
- Other S4.55 (2)
- S4.55 (8) modification of consent granted by court

## How to lodge this form

Lodge this completed form along with:

- **Plans - One (1) complete sets of plans highlighting the proposed changes**
  - **One (1) set of A4 plans, annotated to show changes**
- **Any other supporting documents eg. Amended Statement of Environmental Effects**
- **Payment** (N.B. there is no guarantee that application fees will be refunded if you cancel or withdraw your application)

Completed form can be:

- Emailed to [lodgement@midcoast.nsw.gov.au](mailto:lodgement@midcoast.nsw.gov.au) with attached supporting documents as required. Payment by credit card or EFT can be arranged; or
- Forwarded by post with payment; or
- Lodged at our Customer Service Counter between 8:30am & 4:30pm Monday to Friday (excluding Public Holidays).

## Office use only:

Application Number

Date

Nature of modification and consent conditions to be modified. Please include all the changes and attach separate sheets if necessary.

1

2

3

4

In the case of S4.55(1) applications, indicate nature of minor error, misdescription or miscalculation:

For S4.55(1A), S4.55(2) and S4.55(8) applications, describe the modification. A Statement of Environmental Effects must be submitted to address the impacts of the modification (see our guide to preparing a Statement of Environmental Effects (SOEE) and template for preparing a SOEE for minor development).

Total Cost of Development (including modification)

**Privacy:** This information is required to process your application and will not be used for any other purpose without seeking your consent, or as required by law. Where required, your information may be uploaded to the NSW Planning Portal and by submitting this application you consent to such upload. Your application will be retained in Council's Records Management System and disposed of in accordance with current legislation. Your personal information can be accessed and corrected at any time by contacting Council.

**Forster** | 4 Breese Parade | PO Box 450 Forster 2428 | **6591 7222**  
**Gloucester** | 89 King Street | PO Box 11 Gloucester 2422 | **6538 5250**  
**Taree** | 2 Pulteney Street | PO Box 482 Taree 2430 | **6592 5399**

[www.midcoast.nsw.gov.au](http://www.midcoast.nsw.gov.au)

# Application to Modify a Development Consent - contact details

Property Address\*

## Applicant Details

Applicant(s) Name/Company Name\*

ABN/ACN\* (if applicable)

Applicant(s) Name/Company Name\*

ABN/ACN\* (if applicable)

Postal Address\*

Suburb/Town\*

State\*

Postcode\*

Telephone Number

Mobile Number

Email Address\*

**Note:** We need to be able to contact you if we need more information. Please provide as many details as possible. Email is now our preferred way of communicating with you and we will be emailing your determination documents. We will deal only with the nominated applicant for any query or communication regarding this application.

## Disclosure of Political Donations and Gifts

- Under Local Government and Environmental Planning and Assessment Acts, when lodging a planning application you must disclose any political donations or gifts made by any person with a financial interest in the application. See Political Donations and Gifts Disclosure on our website for more information.
- Are you aware of any person with a financial interest in this application who made a reportable donation or gift in the last two years?  Yes  No
- If yes, complete the Disclosure of Political Donations and Gifts Form and lodge it with this application.
- If no, in signing this application you are undertaking to advise us in writing if you become aware of any person with a financial interest in this application who has made a political donation or has given a gift in the period from the date of lodgement of this application and the date of determination.
- **Note:** Failure to disclose relevant information is an offence under the Act. It is also an offence to make a false disclosure.

## Applicant's Consent

- I apply for approval to carry out work described in this application. I declare that all information in the application is to the best of my knowledge, true and correct.
- I understand that if the information is incomplete or insufficient, the application may be rejected or more information may be requested. I accept that delays in processing will arise out of any inadequacies in the material submitted in support of the application.
- I acknowledge that if the information provided is misleading, any approval granted may be void.
- I understand that MidCoast Council may need to use the information and materials provided for notification and advertising purposes.
- I understand that the information and materials provided may be made available to the public.

Applicant Name

Applicant Signature\*

Date\*

Applicant Name

Applicant Signature\*

Date\*

## Registered owner(s) details

Owner(s) Name/Company Name\*

ABN/ACN\* (if applicable)

Owner(s) Name/Company Name\*

ABN/ACN\* (if applicable)

Postal Address\*

Suburb/Town\*

State\*

Postcode\*

Telephone Number

Mobile Number

Email Address

## Owner(s) consent

I/We, being owners of the property identified in the property details section, give permission for the applicant to act on our behalf for this development proposal. I/We, also give our consent for Council officers to enter the property to inspect the site and works associated with this application.

Registered Owners Name\*

Position\*

Signature\*

Date\*

Registered Owners Name\*

Position\*

Signature\*

Date\*

### Note:

Applications can not be accepted without the full consent of **all** landowners

- If there is more than one landowner, every owner must sign.
- If the owner is a company or owner's association, the application must be signed by an authorised person.
- If you are signing on the owner's behalf as their legal representative, you will need to state your legal authority (e.g. Power of Attorney, Executor, Trustee) and attach evidence of this authority.

## Office use only

Application Number

Receipt Number

CSO Initials

Date

**Privacy:** This information is required to process your application and will not be used for any other purpose without seeking your consent, or as required by law. Your application will be retained in Council's Records Management System and disposed of in accordance with current legislation. Your personal information can be accessed and corrected at any time by contacting Council.

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