

- Use this form to accompany development applications for minor proposals (see the SEE Guide for examples).
- If you believe a particular section does not apply to your proposal, please give a brief explanation as to why.
- Include this completed SEE with your development application documents for lodgement.

## Property Details

Lot No.\*  Deposited/Strata Plan No.\*  Section No.\*

Address\*

## Description of the Proposal

What is the proposed development?

Describe your proposal in detail

*(Include details such as whether the development will use whole or part of the building(s) or land(s), whether new buildings are proposed, the physical features of the proposed building(s), the nature of the building(s) (e.g. office, retail, industrial, etc), materials and colour scheme, signage, disabled access and facilities, seating capacity)*

## Description of the Site

What is the area of the site in m<sup>2</sup>?

Describe the site

*(Elaborate on the information provided on the site analysis plan. Include information such as the physical features of the site, for example slope and vegetation, existing services, view corridors, availability of public transport.)*

Describe the use of the lands adjoining the site

### Development Control Plan

List any sections from the applicable DCP that apply to your proposal and demonstrate how your proposal complies with the provisions of the DCP. Where you are proposing a departure from the performance criteria contained within the relevant section, written justification must be provided.

### Present and Previous Uses

What is the present use of the site and when did this use commence?

List the previous use(s) of the site

Have any potentially contaminating activities been undertaken on the property?  Yes  No

If yes, please give details:

## Existing Structures

Existing structure	Materials	Floor area m <sup>2</sup>

Are any existing structures to be demolished as part of the proposal? If so please give details:

## Operational and Management Details

Describe in detail the proposed business/activity:

Total number of staff       Maximum number of staff on duty at any one time

Maximum number of clients/customers expected in a day

Maximum number of clients/customers expected at any one time

## Hours of Operations

am to  pm Monday to Friday

am to  pm Saturday       am to  pm Sunday

am to  pm      Extended hours on

Expected vehicle types associated with the proposal:

Number of car parking spaces provided

Location of car parking spaces provided:

What are the arrangements for transport, loading and unloading of goods? What is the expected frequency of deliveries, size of vehicles and frequency of truck movements?

List machinery associated with the proposed business/activity:

List the type and quantity of raw materials, finished products, and waste materials:

How will waste be disposed of?

Identify any proposed hazardous materials or processes:

If your proposal involves the use of a spray booth, identify the location of the booth, manufacturer's specifications, details of exhaust ventilation, and details of pollution control:

### Threatened Species, Populations & Ecological Communities and their Habitats

Is the land identified as a critical habitat or part of a critical habitat?  Yes  No  
If yes, you need to submit a Species Impact Statement to accompany your application.  
This may be an appendix to your SEE.

Is the development likely to significantly affect threatened species, populations or ecological communities, or their habitat?  Yes  No  
If yes, you need to submit a Species Impact Statement to accompany your application. This may be an appendix to your SEE.

## State Environmental Planning Policies

List any State Environmental Planning Policies (SEPPs) applicable to your proposal and demonstrate how your proposal complies with the provisions of the relevant SEPP(s). This may be an appendix in the SEE.

## Essential Infrastructure

What infrastructure services are available to the site?

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Water             | <input type="checkbox"/> Power                     | <input type="checkbox"/> Telecommunications           |
| <input type="checkbox"/> Reticulated sewer | <input type="checkbox"/> On-site sewage management | <input type="checkbox"/> On-site wastewater treatment |

## Temporary Development

Is the proposed development for less than 52 days in a year?  Yes  No

If yes, please provide details:

## Subdivision

Do you propose to subdivide? If yes:  Yes  No

How many existing lots?  How many proposed lots?

## Building Heights

What is the maximum height of the proposed structure?

*N.B. You will also need to provide shadow diagrams demonstrating the impact on adjoining properties.*

## Control of Pollution

Will your proposal result in air, noise or water pollution?  Yes  No

If yes, please expand on what measures will be implemented to minimise and/or control pollution:

## Erosion and Sediment Control

What erosion prevention and sediment control measures do you propose to implement?

## Flood Prone Land

Yes  No

Is the land flood prone?

If yes, what are the proposed finished floor levels of habitable rooms?

## Bushfire Considerations

Yes  No

Is the land classed as bushfire prone?

If yes and your proposal is for the construction of:

- a residential building; or
- a non-habitable building that forms an addition to a residential building (with the exception of antennae, clothes line, swimming pools, fencing and awnings);

You will need to submit a **Bushfire Assessment Report** in accordance with the '**Planning for Bushfire Protection 2006**' guideline produced by the NSW Rural Fire Service. This can be an attachment to your SEE.

## Trees and Native Vegetation

Do you propose to clear any vegetation as part of your proposal?  Yes  No

If yes, please provide details

## Acid Sulfate Soils

Will the proposed works disturb acid sulfate soils?  Yes  No

If yes, a preliminary Acid Sulfate Soil Assessment report is required. This may be an appendix to the SEE.

## Heritage

Is there a heritage item on the property?  Yes  No

Is the proposal within a heritage conservation area?  Yes  No

Will your development cause known potential harm and/or disturbance to Aboriginal objects?  Yes  No

If yes, please include details of measures proposed to avoid harm and/or disturbance and include written confirmation from Purfleet-Taree Local Aboriginal Land Council (PTLALC).

**Note: Ensure that the Aboriginal Cultural Heritage Checklist for Development Applications is lodged with your development application.**

**Privacy:** This information is required to process your request and will not be used for any other purpose without seeking your consent, or as required by law. Your application will be retained in Council's Records Management System and disposed of in accordance with current legislation. Your personal information can be accessed and corrected at any time by contacting Council.

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