

**EXTRACT FROM MINUTES OF ORDINARY MEETING - 27 MARCH 2019 STAFF
REPORTS**

4 MINUTES OF LOCAL TRAFFIC COMMITTEE FOR FEBRUARY 2019

Report Author Richard Wheatley, Team Leader Transport
File No. / ECM Index Traffic Committee Agendas
Date of Meeting 27 March 2019
Authorising Director Robert Scott, Director Engineering & Infrastructure

SUMMARY OF REPORT

This report presents the Minutes of the Local Traffic Committee for February 2019 for adoption.

SUMMARY OF RECOMMENDATION

It is recommended that the Minutes of the Local Traffic Committee for February 2019 for adoption be noted and that Council endorse the recommendations made in these Minutes.

FINANCIAL/RESOURCE IMPLICATIONS

For the items 1, 2 and 3 Council will be responsible for the costs associated with the installation of signage and pavement markings as listed in the Minutes with their estimate of costs. This work will be funded from the cost centres of the Local Traffic Committee Items.

LEGAL IMPLICATIONS

Nil.

ATTACHMENTS

A: Minutes of the Local Traffic Committee for February 2019.

Attachment A has been circulated in hard copy to the Councillors and Senior Staff, however this Attachment is publicly available on Council's website.

BACKGROUND

The Local Traffic Committee for February 2019 proceeded without a formal meeting due to the small number of items. The agenda was emailed to the Committee members for comment and agreement to the recommendations. The Committee members unanimously supported the recommendations. The Minutes of the meeting are attached as Attachment A with the recommendations for each item.

It should be noted that Council does not have the delegated authority to install permanent traffic control devices or regulatory signs on local roads. Council must refer matters of this nature to the Local Traffic Committee. The Committee will make a recommendation to install a device if it is warranted, and the recommendation must then be accepted or rejected by Council.

By noting the Minutes and endorsing the recommendations made in the Minutes Council is accepting the advice and installing traffic control devices.

CONSULTATION

Consultation was undertaken in the development of the recommendations in the Minutes with Police, RMS and Council staff.

COMMUNITY IMPACTS

Community impact (negative and positive) is considered by the Local Traffic Committee in its deliberations for each item. A whole of community impact is taken into account when formulating the recommendations within the regulations, standards and guidelines that administer the roads, traffic management and road safety.

BUDGET IMPLICATIONS

For the items 1, 2 and 3 Council will be responsible for the costs associated with the installation of signage and pavement markings as listed in the Minutes with their estimate of costs. This work will be funded from the cost centres of the Local Traffic Committee Items.

RECOMMENDATION

It is recommended that the Minutes of the Local Traffic Committee for February 2019 for adoption be noted and that Council endorse the recommendations made in these Minutes.

DIRECTOR ENGINEERING & INFRASTRUCTURE

4 MINUTES OF LOCAL TRAFFIC COMMITTEE FOR FEBRUARY 2019

Report Author	Richard Wheatley, Team Leader Transport
File No. / ECM Index	Traffic Committee Agendas
Date of Meeting	27 March 2019
Authorising Director	Robert Scott, Director Engineering & Infrastructure

RECOMMENDATION

It is recommended that the Minutes of the Local Traffic Committee for February 2019 for adoption be noted and that Council endorse the recommendations made in these Minutes.

102/19 RESOLUTION

(Moved Cr P Epov/Seconded Cr B Christensen)

That the above recommendation be adopted.

FOR VOTE - Cr K Smith, Cr B Christensen, Cr L Roberts, Cr D Keegan, Cr C Pontin, Cr K Bell, Cr J McWilliams, Cr T Fowler, Cr K Hutchinson, Cr P Epov

AGAINST VOTE - Nil

ABSENT. DID NOT VOTE - Cr D West

ENGINEERING & INFRASTRUCTURE

ATTACHMENT A

**MINUTES OF LOCAL TRAFFIC COMMITTEE
FOR FEBRUARY 2019**

ORDINARY MEETING

27 MARCH 2019



MIDCOAST
council

Minutes of the Local Traffic Committee Meeting

February 2019

No meeting was held for February 2019 due to only three items.

The Agenda was emailed to the Committee members for them to respond back on the recommendations.

**ADRIAN PANUCCIO
GENERAL MANAGER**

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Minutes of the Local Traffic Committee were produced from the emailed agenda to the members and the responses from the members. There was agreement from all members on the recommendations on the three items in the agenda.

It should be noted that in order for traffic control devices to be approved and installed, Council must seek the opinion of members of the Local Traffic Committee. The Committee makes a recommendation that a device is installed and Council then must decide to either accept or reject the advice of the Committee. By noting minutes and endorsing the recommendations made at the meeting, Council is accepting the advice and installing the traffic control devices.

DECLARATIONS OF PECUNIARY & NON-PECUNIARY CONFLICTS OF INTEREST

Nil.

ADOPTION OF MINUTES OF MEETING

RESOLUTION

That the Minutes of the Local Traffic Committee of 4 December 2018, copies of which were distributed to members after that meeting via email, be taken as read and confirmed as a true record of the proceedings.

MATTERS ARISING FROM PREVIOUS MINUTES

Nil.

**CONSIDERATION OF OFFICERS' REPORTS:
DIRECTOR ENGINEERING & INFRASTRUCTURE SERVICES**

ITEM 1 - LTC - Blich Street, Taree - NO STOPPING ZONE

Report Author Richard Wheatley, Senior Transport Engineer

File No. / ECM Index RD1310/02

Local Traffic Committee Meeting: 6 February 2019

SUMMARY OF REPORT

Investigations have been undertaken following requests from Bushland Health Group to remove vehicles parking too close to the driveway to the Karingal Gardens Nursing Home in Blich Street, Taree as it restricts sight distance.

SUMMARY OF RECOMMENDATION

It is recommended that a "No Stopping" zone be installed across the driveway to 9 Blich Street, Taree (Karingal Gardens Nursing Home). The driveway is located on the western side of Blich Street with the zone to be extended to the south by 8m from the driveway and 2m to the north of the driveway (full length 18m).

FINANCIAL/RESOURCE IMPLICATIONS

Council will be responsible for the costs associated with the installation of signage and pavement markings and this work will be funded from the cost centres of Traffic Committee Items. This work has an estimated cost of \$700.

LEGAL IMPLICATIONS

Nil.

ANNEXURES

A: Blich Street, Taree – "No Stopping" Zone.

BACKGROUND

Council has received a request from Bushland Health Group to remove vehicles parked close to the driveway of the Karingal Gardens Nursing Home in Blich Street, Taree as it restricts vision of the oncoming traffic along the road when exiting the driveway, particularly to the right. This lack of vision has resulted in two minor crashes with vehicles exiting the driveway with vehicles travelling along the road.

DISCUSSION

Blich Street is an eleven metre wide two lane local road with parking on both sides that provides access to a nursing home, retirement village, Taree Recreation Ground's sporting fields and venues. The road runs from the arterial road of Manning River Drive to the local collector road of Gipps Street.

The road is generally low traffic volumes during the week, but it can be very busy when sporting events are held on the Taree Recreation's sporting fields and venues. There have been no

reported crashes in Bligh Street for the five year period to the end of March 2018.

There is regular parking of vehicles on either side of the driveway and across the road to the Karingal Gardens Nursing Home by staff and visitors to the nursing home. When sporting events are being held in the Recreation Grounds the whole road on both sides can be parked out by vehicles. The nursing home has around 50 parking spaces in their property available for staff and visitors.

The nursing home has complained the parked vehicles close to the driveway are blocking the vision of the vehicles approaching on the road. They state the limited sight distance is dangerous when entering the road from the driveway and this has resulted in two crashes. The request is to remove parking away from the driveway to improve the sight distance when exiting the property.

Generally "No Stopping" zones are not installed over driveways or to remove parking around driveways as the demand for parking is usually critical and regular users of driveways become accustomed to the situation and take extra care when entering the road. It is noted that parking is not of a critical demand along this road as most vehicles parked on non-sporting days are for the nursing home and the majority of the parking along the road is vacant. It is acknowledged that many of the people using the driveway would be visitors to residents of the nursing home and they may not be familiar with the road.

It is recommended that a "No Stopping" zone be installed across the driveway plus extended 8m to the right and 2m to the left when viewed from the nursing home property (i.e. driving onto the road).

CONSULTATION

Senior Transport Engineer has held discussions with the Chief Executive Officer of Bushland Health Group on this driveway. It was clearly stated the staff and visitors consider this driveway's sight distance limitations to be a major safety concern, especially after two staff members were involved in the crashes. He supported the installation of the "No Stopping" zone and the resulted loss of parking spaces beside the driveway.

RECOMMENDATION

It is recommended that a "No Stopping" zone be installed across the driveway to 9 Bligh Street, Taree (Karingal Gardens Nursing Home). The driveway is located on the western side of Bligh Street with the zone to be extended to the south by 8m from the driveway and 2m to the north of the driveway (full length 18m).

DISCUSSION IN BRIEF

Nil.

COMMITTEE RECOMMENDATION

That the Local Traffic Committee recommend that Council adopt the above recommendation.

ANNEXURES

A: Bligh Street, Taree – No Stopping Zone.



No Stopping Zone

ITEM 2 - LTC – 1 HOUR PARKING SIGNS WITH LINE MARKING AT FLORENCE STREET, TAREE

Report Author **Guru Arumugam, Traffic Engineer**

File No **RD2085/02**

Date of Local Traffic Meeting **6 February 2019**

SUMMARY OF REPORT

Investigations have been undertaken to install “1 HOUR PARKING” signs with Line Marking for parking bays on the eastern side of Florence Street from the northern side of Florence Lane to the southern side of the driveway of 11 Florence Street.

SUMMARY OF RECOMMENDATION

It is recommended to install “1 HOUR PARKING, 8:30 AM - 5:00 PM, MON - FRI” signs with Line Marking for parking bays on the eastern side of Florence Street from the northern side of Florence Lane to the southern side of the driveway of 11 Florence Street.

FINANCIAL/RESOURCE IMPLICATIONS

Council will be responsible for the costs associated with the installation of signage and pavement markings and this work will be funded from the cost centres of Traffic Committee Items. This work has an estimated cost of \$1300.

LEGAL IMPLICATIONS

Nil.

ANNEXURES

A: Map of Florence Street, Taree.

BACKGROUND

Council has received a request from Coastal Dermatology Clinic and neighbouring properties to investigate to install “1 HOUR PARKING” restrictions signs in front of their properties along Florence Street.

DISCUSSION

Florence Street is a two-way road and a residential precinct along with Taree High School and a few businesses. Council’s Traffic Engineer monitored the site on a number of occasions. It was observed that sight distance were restricted for vehicles exiting both Coastal Dermatology Clinic and 11 Florence Street when vehicles are parked along the north and south sides of Florence Street.

In addition, Collins & Associates Engineers and Coastal Dermatology Clinic have the major issue that their clients and patients (majority are elderly) are not able to park in a close vicinity due to the staff and students from Taree High School already parked in front of their businesses from earlier in the morning, making this a very big inconvenience on both parties. So in order to ensure parking spaces are available in a close vicinity for their customers, and to

avoid sight distance issues while entering and exiting the driveways for Coastal Dermatology Clinic and 11 Florence Street, it is recommended to install "1 HOUR PARKING, 8:30 AM - 5:00 PM, MON - FRI" signs with Line Marking for parking bays on the eastern side of Florence Street from the northern side of Florence Lane to the southern side of the driveway of 11 Florence Street.

CONSULTATION

Council has held discussions with the practice manager of Coastal Dermatology Clinic, Collins & Associates Engineers, the owner and the resident of 11 Florence Street. They fully support Council's decision to install "1 HOUR PARKING, 8:30 AM - 5:00 PM, MON - FRI" signs with Line Marking for parking bays on the eastern side of Florence Street from the northern side of Florence Lane to the southern side of driveway of 11 Florence Street.

RECOMMENDATION

It is recommended to install "1 HOUR PARKING, 8:30 AM - 5:00 PM, MON - FRI" signs with Line Marking for parking bays on the eastern side of Florence Street from the northern side of Florence Lane to the southern side of driveway of 11 Florence Street.

DISCUSSION IN BRIEF

Nil.

COMMITTEE RECOMMENDATION

That the Local Traffic Committee recommend that Council adopt the above recommendation.

ANNEXURES

A: Map of the Florence Street, Taree.



11 Florence Street

Collins & Associates
Engineers

Coastal Dermatology Clinic

"1 HOUR PARKING, 8:30 AM – 5:00 PM, MON - FRI" Signs with
Line Marking for parking bays

ITEM 3 - LTC – BUS ZONE AT LAKE STREET, FORSTER

Report Author **Guru Arumugam, Traffic Engineer**

File No **Traffic; Lake Street, Forster**

Date of Local Traffic Meeting **6 February 2019**

SUMMARY OF REPORT

Council has received an internal request to investigate the "Bus Zone" timings in front of Holy Name Primary School at Lake Street, Forster.

SUMMARY OF RECOMMENDATION

- It is recommended to change the existing Regular services "Bus Zone" timings in front of Holy Name Primary School at Lake Street (starting from the existing Regular services "Bus Zone" sign pole eastern end as 0 metre then heading towards the western end to a distance of 21.2 metres) as follows "BUS ZONE, 8:30 AM – 3:30 PM, MON – SAT".
- It is recommended to change the existing School Bus Zone timings in front of Holy Name Primary School at Lake Street (starting from the existing School Bus Zone sign pole at the eastern end as 21.2 metres then heading towards the western end to a distance of 65 metres) as follows "BUS ZONE, 8:30 AM – 9:30 AM & 2:30 PM – 3:30 PM, SCHOOL DAYS".

FINANCIAL/RESOURCE IMPLICATIONS

Council will be responsible for the costs associated with the installation of signage and pavement markings and this work will be funded from the cost centres of Traffic Committee Items. This work has an estimated cost of \$650.

LEGAL IMPLICATIONS

Nil.

ANNEXURES

A: Map of Lake Street, Forster.

BACKGROUND

Council has received an internal request from the Ranger to investigate School and Regular services "Bus Zone" timings in front of Holy Name Catholic School at Lake Street, Forster.

DISCUSSION

Lake Street is a two-way road and a residential precinct along with Holy Name Primary School. During site investigation by the Traffic Engineer, it has been observed that there is inconsistency among the existing School and Regular services "Bus Zone" timings signs in front of the school. Some of the existing signs are faded and some signs are not matching with other "Bus Zone" timings signs. Also existing "No Parking" signs in Regular services "Bus Zone" is not required as it is already illegal to park in the "Bus Zone".

Therefore:

- It is recommended to change the existing Regular services "Bus Zone" timings in front of Holy Name Primary School at Lake Street (starting from the existing Regular services "Bus Zone" sign pole eastern end as 0 metre then heading towards the western end to a distance of 21.2 metres) as follows "BUS ZONE, 8:30 AM – 3:30 PM, MON – SAT".
- It is recommended to change the existing School Bus Zone timings in front of Holy Name Primary School at Lake Street (starting from the existing School Bus Zone sign pole eastern end as 21.2 metres then heading towards the western end to a distance of 65 metres) as follows "BUS ZONE, 8:30 AM – 9:30 AM & 2:30 PM – 3:30 PM, SCHOOL DAYS".

CONSULTATION

Council has held discussion with Forster Bus Lines' Manager. He fully supports the Council's decision to change existing School and Regular services "Bus Zone" in front of Holy Name Primary School at Lake Street, Forster.

RECOMMENDATION

- It is recommended to change the existing Regular services "Bus Zone" timings in front of Holy Name Primary School at Lake Street (starting from the existing Regular services "Bus Zone" sign pole eastern end as 0 metre then heading towards the western end to a distance of 21.2 metres) as follows "BUS ZONE, 8:30 AM – 3:30 PM, MON – SAT".
- It is recommended to change the existing School "Bus Zone" timings in front of Holy Name Primary School at Lake Street (starting from the existing School "Bus Zone" sign pole eastern end as 21.2 metres then heading towards the western end to a distance of 65 metres) as follows "BUS ZONE, 8:30 AM – 9:30 AM & 2:30 PM – 3:30 PM, SCHOOL DAYS".

DISCUSSION IN BRIEF

Nil.

COMMITTEE RECOMMENDATION

That the Local Traffic Committee recommend that Council adopt the above recommendation.

ANNEXURES

A: Map of the Lake Street, Forster.



There were no information Items

**ADRIAN PANUCCIO
GENERAL MANAGER**