

Meeting notes

Heritage Reference Group

Date	Wednesday, 5 June 2019	Time	10am-12 noon
Venue	Visitor Information Centre, Taree	Note-taker	Sue Calvin
Present	Cr Bell, Lillian Cullen, Sue Calvin, Penny Teerman, Janine Roberts, Barbara Waters, Mike Parsons, Katherine Bell (Manning Valley HS), Pauline Ibbetson (Stroud HS), Anne Shannon and Judith Glover (Tea Gardens Hawks Nest FR), Jenny Richards and Pam Hebblewhite (Gloucester HS), Eric Richardson, Mave Richardson, Janette Hayden (Tinonee HS), Kevin Carter (Bulahdelah HS), Gary Worth (Myall Coast HS)		
Apologies	Cr Roberts, Roger Busby, Ian Herford, Helen Duggan and Anne Masters (Great Lakes HS), Ken Beeton (Manning Wallamba FG), Robyn Greenaway (Manning Valley HS), Margaret Love (Cundletown HS)		

Meeting items

Item	Key points/actions	Who
1	Acknowledgement of Country	
2	Welcome	
3	Actions from previous meeting Agreement that the Brush box species for Bight Cemetery is satisfactory	
4	Volunteer celebrations <i>Action:</i> provide following feedback to the organisers from this years event: <ul style="list-style-type: none"> examine the potential for an event in Tea Gardens need to investigate the recruitment of new volunteers. Examine ways to work with schools or U3A 	Sue
4	Our projects and priorities discussion Develop a draft MidCoast Heritage Strategy that includes: <ul style="list-style-type: none"> development of MidCoast planning controls (Local Environmental Plan and Development Control Plan) research into some of our priority heritage items identifying potential State listings (eg. Crowdy Head Light House, Woodside House) <i>Action:</i> Place on the next agenda further discussion with regard to: <ul style="list-style-type: none"> working together (including succession planning) education/tourism (heritage walks and plaques) 	Sue

Item	Key points/actions	Who
	<i>Action:</i> Draft a MidCoast Heritage Strategy for consideration by the Reference Group in late 2019	Sue and Lillian
5	<p>Cemeteries:</p> <p>Dan Aldridge (Manager Community Spaces, Recreation and Trades) provided an overview of cemeteries:</p> <ul style="list-style-type: none"> • private cemeteries were discussed. They are not the responsibility of Council. Legislation requires access to the public be maintained but can be difficult to achieve • Council maintains public cemeteries. Typically maintenance near grave stones/markers involves use of herbicides rather than mowers or whipper snippers to reduce damage • over 45,000 monuments in cemeteries. Currently Council staff are undertaking assessments to test the structural integrity of the monuments. If there is any risk, they lower the monument, place it on the grave and try to contact the family. Any repairs are the responsibility of family • over 200 services each year. Current trend is for less burials and more cremations • no funding is available for cemetery restoration work, only Council maintenance. <p>It was noted that:</p> <ul style="list-style-type: none"> • Manning Wallamba have a register of isolated/unmarked graves • Stroud Museum have a record of the graves at the Carrington Cemetery <p><i>Action</i> - provide a copy of the Tea Garden cemetery layout to the Tea Gardens Hawks Nest Family Research Group</p>	Dan
5	<p>General business:</p> <p><i>Action:</i> Carryover to next meeting discussion on the Wingham Settlers Hut</p>	Sue

Next meeting

Date	2 October 2019	Time	10am-12noon
Venue	Gloucester Historical Society	Note-taker	Sue Calvin