

Nomination Form

Australia Day Awards 2020

Before submitting a nomination, please read the Australia Day 2020 Guidelines & selection criteria on the last pages of this form

Please select a nomination category

- | | |
|---|---|
| <input type="checkbox"/> Citizen of the Year | <input type="checkbox"/> Young Citizen of the Year |
| <input type="checkbox"/> Sportsperson of the Year | <input type="checkbox"/> Activity / Event of the Year |
| <input type="checkbox"/> Volunteer of the Year | <input type="checkbox"/> Cultural Award |

Please complete either A or B below:

A. Details of person being nominated

Surname	Given names	
<input type="text"/>	<input type="text"/>	
Address		
<input type="text"/>		
Telephone number	Mobile number	Email
<input type="text"/>	<input type="text"/>	<input type="text"/>
Age	Occupation	
<input type="text"/>	<input type="text"/>	

Other names/details if nominating for more than one person for Cultural Award

B. Details of activity being nominated (for Activity/Event of the Year)

Name of activity	Organisation	
<input type="text"/>	<input type="text"/>	
Contact person		
<input type="text"/>		
Address		
<input type="text"/>		
Telephone number	Mobile number	Email
<input type="text"/>	<input type="text"/>	<input type="text"/>

Summary of Achievements/Activity (relevant to the nomination category)

Please include detailed information and address the specific award nomination criteria (refer page 6), including:

- * any volunteer work
- * community activities
- * membership of community groups, service clubs, sporting organisations
- * what the person does
- * why should they receive an award

Additional material may be attached

Please detail further information including the following, where appropriate

- * How has the nominee's efforts benefited others in that field
- * The nominee's level of community engagement in the activity
- * The beneficial impacts to the broader community
- * Nature and length of the activity
- * How difficult would it have been to achieve in the areas of activity
- * Was the activity as part of a group or as an individual and if in a group, was it a key role
- * Were there significant personal or financial sacrifices involved
- * Some thoughts about future goals in the activity by the nominee
- * Nominations should demonstrate an impact on one or a number of key sectors of community including: environmental, sporting, cultural, community service/welfare
- * One successful aspect of the activity
- * How did the activity create public interest and excitement
- * What were activity objectives and how were they achieved

Additional material may be attached

Please complete a 100 word summary (or less) to be used in media and at the awards ceremony.

Details of person submitting nomination

Surname

Given names

Address

Phone number

Email

Date

Referees / Letters of support

Nominations should include at least two letters of support or referees from different perspectives of the applicant's achievements. Referees may be contacted by the Committee chair as part of the decision making process and at least one referee should have a good knowledge of the nominee's key area of activity.

I have attached at least two letters of support with this nomination form Yes No

or

Name of referee (1)

Contact number

Email

Name of referee (2)

Contact number

Email

- Supporting documents uploaded
- Photo uploaded (minimum size 1MB)

How to lodge this form

Completed forms and associated information must be received by 4pm Wednesday 8 January 2020 and are to be:

- Emailed using the Submit button or to taree@midcoast.nsw.gov.au; or
- Lodged at our Customer Service Counters - Monday to Friday (excluding public holidays); or
- Forwarded by post to MidCoast Council, PO Box 482, Taree NSW 2430.

For any enquiries in relation to the submission of your nomination, please phone 6592 5308 or email us at taree@midcoast.nsw.gov.au.

If you submit this form via email, you will receive an automatic response from Council acknowledging receipt of your nomination.

Privacy: This information is required to process your request and will not be used for any other purpose without seeking your consent, or as required by law. Your application will be retained in Council's Records Management System and disposed of in accordance with current legislation. Your personal information can be accessed and corrected at any time by contacting Council.

Forster | 4 Breese Parade | PO Box 450 Forster 2428 | **6591 7222**
Gloucester | 89 King Street | PO Box 11 Gloucester 2422 | **6538 5250**
Taree | 2 Pulteney Street | PO Box 482 Taree 2430 | **6592 5399**

Australia Day Awards 2020

Nomination Guidelines and Criteria

Each year, MidCoast Council invites community members to nominate fellow citizens for Australia Day Awards. The Awards aim to recognise outstanding achievement during the past year and/or contribution to the local community over a number of years.

Award categories

- * Citizen of the Year
- * Young Citizen of the Year
- * Sportsperson of the Year
- * Activity / Event of the Year
- * Volunteer of the Year
- * Cultural Award

Criteria

The selection panel will consist of the Mayor, the General Manager and other community representatives as the Mayor determines.

Citizen of the Year

- * Significant contribution to the community.
- * An inspirational role model for the Australian community.
- * Has demonstrated a commitment to enhancing the welfare and wellbeing of the community, that have short or long term benefits for others.
- * Impact on the MidCoast community.
- * Open to people 25 years or older as at 26 January 2020.

Young Citizen of the Year

- * Significant contribution to the community.
- * An inspirational role model for other young Australians in our local government area.
- * Has shown achievements in community activities, academic, sporting, personal, cultural, environmental and / or social responsibility.
- * Impact on the MidCoast community.
- * Open to people under 25 years as at 26 January 2020.

Activity / Event of the Year

- * The quality of the event.
- * The scope of impact the event has on the local government area.
- * The event's contribution to the MidCoast community.
- * Not received the award in the past five years.
- * Open to all activities / events held in 2019.

Sportsperson of the Year

- * Outstanding sporting achievement conducted in the spirit of fair sportsmanship.
- * Open to all ages.

Volunteer of the Year

- * Demonstration of community participation.
- * Meeting a community need.
- * Making a difference in someone's/people's life - sometimes it's the little things that make the biggest difference.
- * Contribution to MidCoast community.

Cultural Award

- * Significant contributions to cultural development in the MidCoast region in the aspects of the arts including arts, culture and creative industries.
- * Open to people 16 years or older as at 26 January 2020.

Eligibility

- * Nominees must be Australian Citizens and must reside within the MidCoast Council region.
- * Nominations must be received by **4pm Wednesday 8 January 2020**. Any nominations received after this time will not be accepted.
- * Contribution by an individual or group to the MidCoast region to be voluntary and unpaid and may be of general or specific nature.
- * Nominees must have contributed significantly to the community, in any field considered appropriate.
- * Nominees must demonstrate active concern for the rights, welfare, wellbeing and/or advancement of others and be able to display leadership, innovation or creativity in their activities.
- * Unsuccessful nominees may be re-nominated in subsequent years, by filling out a new nomination form. Previous year's nomination forms will not be accepted.
- * A person cannot receive a second award in the same Award category, but can be considered for recognition in a separate category in following years, eg Young Citizen of the Year and then Citizen of the Year.
- * Awards will not be granted posthumously.
- * The nominee **must not** be a Member of Parliament or be a recipient of Australian and Imperial Honours.
- * Nominations should include a photo and a 100 word summary of the person or activity and at least two letters of support or referees from different perspectives of the applicant's achievements. Referees may be contacted by the Committee as part of the decision making process and at least one referee should have a good knowledge of the nominee's key area of activity.
- * The Committee reserves the right to obtain more information about each person from whatever source appropriate.
- * The decisions of the Committee shall be final and no correspondence will be entered into on the subject of decisions made.

Nomination Process

- * To nominate, please complete the appropriate nomination form.
- * Photos and any supporting documentation should be attached to the nomination form.
- * Any nomination received after the closing date cannot be considered.
- * Additional information regarding nominations cannot be accepted after the closing date unless it is correcting earlier information supplied.
- * All nominees will be notified after the closing date, advising they have been nominated and inviting them and their nominators to attend the Australia Day ceremony.
- * The Awards will be presented on Australia Day at the MidCoast Council Australia Day ceremony.

Enquiries

Please contact Council on 6592 5308 or via email taree@midcoast.nsw.gov.au for further information.