

Fire Safety Certificate

Final/Interim Environmental Planning and Assessment Regulation 2000

Part 9, Division 4



Greater Taree
City Council

Use this form to apply for a Fire Safety Certificate.

How to complete this form

- 1 Ensure that all fields have been filled out correctly.
- 2 Owner/Agent must complete Certificate section.

Type of Certificate

Final Interim

Identification of Building

House/Unit No	Street
<input type="text"/>	<input type="text"/>
Nearest Cross Street	
<input type="text"/>	
Suburb	Postcode
<input type="text"/>	<input type="text"/>

Particulars of Building

Whole Part

Description of Part where applicable

Owner's Details

Applicant(s) Surname/Company	Given Names	
<input type="text"/>	<input type="text"/>	
Postal Address		
<input type="text"/>		
Suburb/Town	State	Postcode
<input type="text"/>	<input type="text"/>	<input type="text"/>
Telephone Number	Mobile Number	Email Address
<input type="text"/>	<input type="text"/>	<input type="text"/>

Office Use Only

Certificate Number	Total Fees Paid	Receipt Number	CSO Initials	Date
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Essential Fire Safety Measures

Assessment of Fire Safety Measures (See Note 3) Refer to the fire safety schedule for the building.

List each essential or critical fire safety measure as specified in the Fire Safety Schedule for the building.

Measure	Standard or performance required the Fire Safety Schedule	Location/Part of Building	Date of Assessment

Certificate

Owner/Agent: I,

of

Suburb

Postcode

Certify that:

- (a) each of the essential fire safety measures specified in the current fire safety schedule for the building (or part) to which this certificate relates:
- has been assessed by a properly qualified person, and (see Note 2 Assessment Requirements);
 - was found, when it was assessed, to be capable of performing to at least the standard required by the current fire safety schedule for the building for which the certificate is issued (see Note 3 Relevant Fire Safety Schedule)
- (b) the information contained in this certificate is, to the best of my knowledge and belief, true and accurate.

Owner/Agents Signature

Date

NOTE: A copy of this certificate together with the relevant fire safety schedule must be prominently displayed in the building

How to lodge this form

A copy of this certificate together with the relevant fire safety schedule must be sent to:

- Greater Taree City Council:
 - Emailed to tareecouncil@gtcc.nsw.gov.au with attached supporting documents as required. Payment by credit card or EFT can be arranged.
 - Forwarded by post with payment
 - Lodged at our Customer Service Counter between 8:30 & 4:30 Monday to Friday (excluding Public Holidays)
- Commissioner of Fire & Rescue NSW, Locked Bag 12, Greenacre NSW 2190

Privacy Notice: Under Privacy laws, you have the right to find out why we are collecting this information, if it is compulsory and what we are going to do with it. You also have rights to access and correct any information held about you. If you need an interpreter, call 131 450

ABN 45 851 497 602
2 Pulteney Street Taree | PO Box 482 Taree NSW 2430
T 02 6592 5399
www.gtcc.nsw.gov.au

Note 1: An interim fire safety certificate or a final certificate is required:

- Before an interim occupation certificate can be issued to authorise a person to commence occupation or use of a partially completed new building, or
- Before an interim occupation certificate can be issued to allow a change of building use for part of an existing building.

A **final fire safety certificate** is required:

- Before a final occupation certificate can be issued to authorise a person to commence occupation or use of a new building, or
- Before a final occupation certificate can be issued to commence a change of building use for an existing building, or
- In accordance with a fire safety order given by a Council

An **interim fire safety certificate** is issued for part of the building and may deal only with those essential fire safety measures appearing on the current fire safety schedule (see not 3) relevant to the part of the building for which an interim occupation certificate will be sought.

A **final fire safety certificate** must deal with all essential fire safety measures appearing on the current fire safety schedule (see not 3) subject to the following.

An **interim fire safety certificate** or a final fire safety certificate need not deal with any essential fire safety measures which have been the subject of some other final fire safety certificate or fire safety statement issued within the previous 6 months, unless the person by whom the development consent, construction certificate or fire safety order is issued or given or otherwise determines. See also not 3.

Note 2: The person who carries out the assessment:

- Must inspect and verify the performance of each safety measure being assessed, and
- Must test the operation of each new item of equipment installed in the building premises that is included in the current fire safety schedule for the building.

Note 3: The current essential fire safety measures are those specified in the fire safety schedule attached to one of the following:

- Development consent for a change of building use
- Complying development certificate for the erection of a building or a change of building use
- Construction certificate for proposed building work, including building work associated with a change of building use, or
- A fire safety order

The fire safety schedule must specify the minimum standard of performance for each essential fire safety measure included in the schedule.

FALSE OR MISLEADING STATEMENT

(Clause 283 of the Environmental Planning and Assessment Regulation 2000)

A person is guilty of an offence if the person makes any statement, knowing it to be false or misleading in an important respect, in or in connection with any document lodged with a consent authority or certifying authority for the purpose of the Environmental Planning and Assessment Act 1979 or the abovementioned Regulation.