

Council Facility Booking Form



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 council@gloucester.nsw.gov.au
 www.midcoast.gloucester.nsw.gov.au/

Office Use Only	
Date of application	
Conditions of use handed to applicant	
Received by	
Approved by	

Location

Rec Centre	Sale Yards	Council Foyer
Senior Citizens Centre	Library	Visitor Information Centre

Applicant name _____

Postal address _____

Phone _____ Mobile _____

Email _____

Event Details

Type of Event _____

Date Required _____

Time Required _____

Number of people expected to attend _____

Is this event Not-For-Profit? *(please tick)*

	Yes		No
	Yes		No

Will temporary structures be used? *(please tick)*

If you answered yes to the above question please provide details

Will alcohol be consumed at the event? *(please tick)*

	Yes		No
	Yes		No

Will alcohol be sold at the event? *(please tick)*

If you answered yes to the above question please provide details of the liquor license

Liquor License in the name of _____

Liquor License Number _____

I _____ hereby certify that the information supplied in this application is correct to the best of my knowledge. I also undertake to advise Gloucester Shire Council should there be any alterations or additions to the information supplied immediately. I have read and agree to abide by Gloucester Shire Council's 'Conditions Of Use' general conditions of park hire.

Signed _____ Date _____

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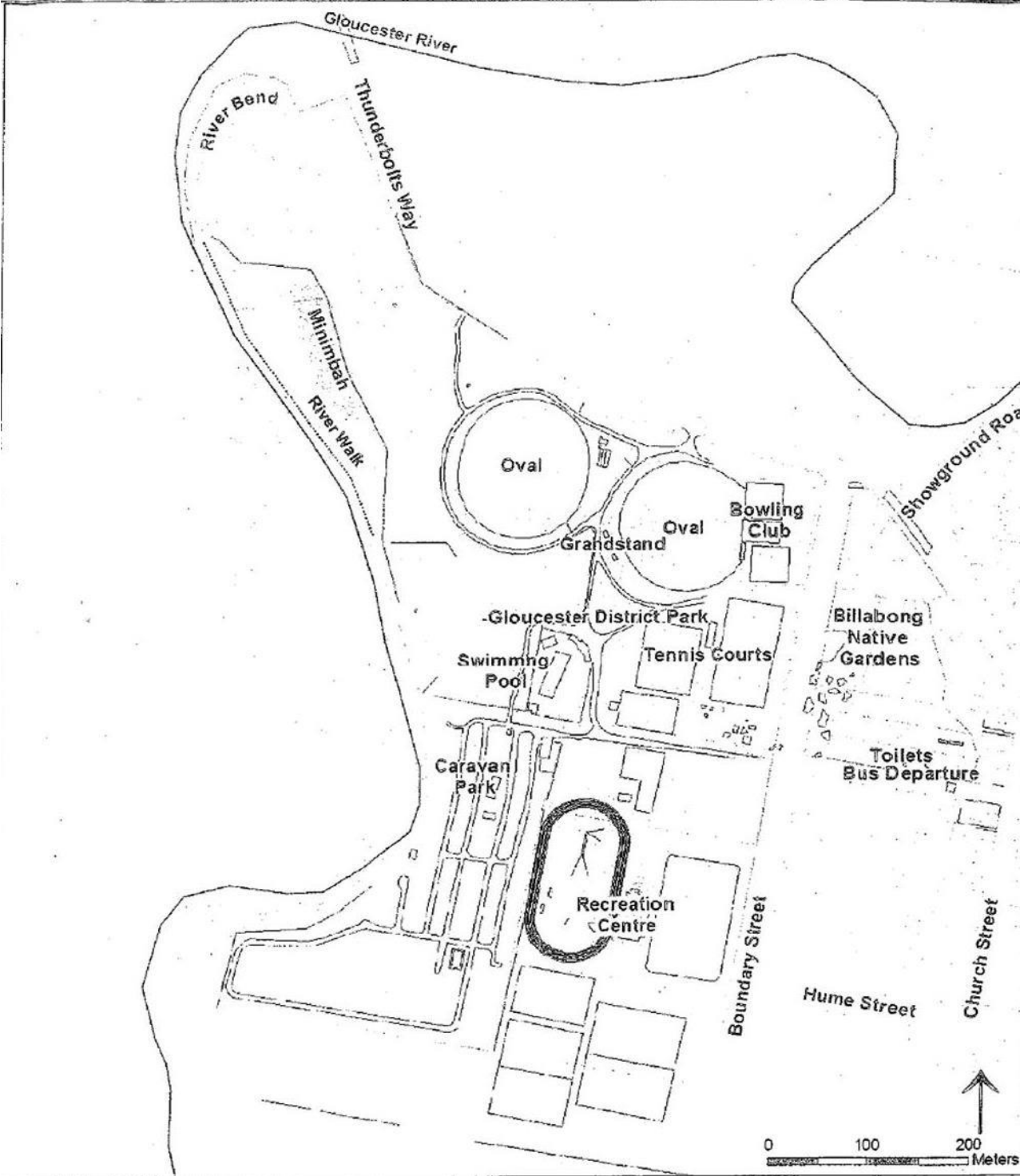
Council Facility Conditions of Use

- > The Hirer is to observe any reasonable direction from an Authorised Officer of the Council. Failure to observe Council directives may result in Council cancelling the booking.
- > The area should be left in a clean and tidy condition, failure to do so will result in the cost of cleaning the area being billed to the Hirer.
- > The Hirer is to accept responsibility for the cost of any damage or breakage (other than normal wear and tear) to any part of the building, fitting, fences, grassland, park furniture or other property of Council, caused through the use of Council property by the Hirer.
- > The Hirer is to understand that the venue is public property and therefore Council can not grant exclusive access to the area being booked. However Council will not take any other bookings for the same area.
- > The Hirer is to keep a copy of these conditions with the booking details on site at all times to be produced upon request from an Authorised Officer of Council.
- > NOTE: A formal event application may be required

Booking Details			
Dates approved - from		to	
Times approved - from		to	
Date of application			
Receipt No.			
Approved By			

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For Gloucester District Park & Billabong Gardens, please circle the location you are wishing to book on the map below.



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