

Application to Install Manufactured Home, Moveable Dwelling, Rigid Annexe or Associated Structure on a Caravan Park

Local Government Act (Chapter 7 Part 1)

Breese Parade Forster
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email council@greatlakes.nsw.gov.au
website www.midcoast.nsw.gov.au

Application for installation

Manufactured Home Moveable Dwelling Rigid Annexe Associated Structure (see 1)

Applicant Details

Surname: First Name:

Address:

Suburb: Postcode:

Phone (h): Phone (w):

Phone (m): Fax:

Email:

Owner of Subject Land Details (If different from applicant details above)

Surname: First Name:

Address:

Suburb: Postcode:

Phone (h): Phone (w):

Phone (m): Fax:

Email:

Installation Proposed On

- An existing Caravan Park for which a current Approval to Operate is held.
 Other land (Specify details of other land below).

Caravan Park details

Known as:

Address:

Lot: DP or SP:

Section: Vol/Fol:

Please note: You can find the Lot, DP or SP, Section and Volume/Folio details on a map of the land or the title document for the land.

Site details

If at Caravan Park - Site No. on which installation is to take place:

Flood Liable Land

Yes No

Applicant's Declaration

I/We have read, understood and accept the conditions and applicable fees specified in relation to this application. I/We accept that all these conditions must be complied with. I/We apply for consent to carry out the works described in this application. I/We declare that all the information given is true and correct. I/We understand that:

- if incomplete, the application may be delayed or rejected; and
- more information may be requested after the date of lodgement.

Name/s:	<input type="text"/>	Signature/s:	<input type="text"/>
	<input type="text"/>		<input type="text"/>
Date:	<input type="text"/>	Date:	<input type="text"/>

NOTE: Applications for the installation of a manufactured home, moveable dwelling, associated structure or rigid annexe on land will not be accepted from an occupier of a site on the land unless the application is consented to by the owner of the land and the holder of the Approval to Operate the Caravan Park on which this site is located. If the site is on a caravan park, the certification and endorsement to this application must be by the owner of the land and the holder of the Approval to Operate the Caravan Park on the land.

Owners & Holder of Approval to Operate Consent

I/We (2).....

being the (3).....

hereby certify that the proposal for which this application is being lodged with Council, complies in all respects with the provisions of the local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulations 2005 and with Council's Local Approvals Policy and I fully endorse the application.

Name/s:	<input type="text"/>	Signature/s:	<input type="text"/>
	<input type="text"/>		<input type="text"/>
Date:	<input type="text"/>	Date:	<input type="text"/>

Details of Installation

This completed application form needs to be accompanied by the **appropriate plans, documentation and fees**

- Site plan showing all existing and proposed installations (including distances to site boundaries and total site coverage measurements).
- Distances to all installations on adjoining sites.
- Floor plan and elevations of the proposed structure. *Note: All plans to be drawn to scale of 1:100*
- Copy of the current Caravan Park Community Plan highlighting the proposed site.
- Engineering design and specifications for the proposed structure, including practising Structural Engineer's certification in accordance with Divisions 4 & 5 of the Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005.

EXPLANATIONS

- 1: "Associated Structures"
The Local government Act 1993 defines "associated structures" as:
(a) a carport, garage, shed, pergola, verandah or other structure designed to enhance the amenity of a moveable dwelling and attached to or integrated with, or located on the same site as the dwelling concerned, or
(b) a separating wall between two moveable dwellings.
- 2: [insert name of owner and holder of the Approval to Operate the Caravan Park. In the case of a Company being one of these parties, the application and this endorsement is to be signed by the Secretary of the Company]
- 3: [insert the designation of the person – the owner, holder of the Approvals to Operate or the Company Secretary]

PRIVACY STATEMENT: The information provided in this form may constitute personal information as defined in the Privacy and Personal Information Protection Act 1998. Council is collecting this information so that it can consider matters and take relevant actions required under related planning legislation, regulations, standards, codes, policies etc in relation to dealing with your application. The information may be made available to other parties where such access is in accordance with relevant legislation, regulation or policy. The submission of personal information in this case is required by law and if not provided (wholly or in part) may affect or prevent consideration of the matter by Council. Council is to be regarded as the agency that holds the information, which will ultimately be stored in Council's records system. You may make application for access or amendment to information held by Council and you may also request that Council suppress your personal information from a public register. Enquiries concerning this matter can be addressed to Council's Privacy Contact Officer.

Office Use:	A215.7155.000.0000	Application Number:	<input type="text"/>
Fee Paid:	\$ <input type="text"/>	Receipt No.:	<input type="text"/>
		Date:	<input type="text"/>