

Gloucester Shire Council

89 King Street (PO Box 11) Gloucester NSW 2422

Phone: (02) 6538 5250 Facsimile: (02) 6558 2343 Email: council@gloucester.nsw.gov.au

Website: www.gloucester.nsw.gov.au



Application to undertake works on public land

An Application Fee applies to all applications

- | | | |
|---|---|---|
| <input type="checkbox"/> Road Opening | <input type="checkbox"/> Construction of Vehicle Crossing | <input type="checkbox"/> Concrete |
| <input type="checkbox"/> Road Occupancy | <input type="checkbox"/> Residential | <input type="checkbox"/> Stencilled/Stamped |
| <input type="checkbox"/> Type 'A' or 'B' Hoarding | <input type="checkbox"/> Commercial/Industrial | <input type="checkbox"/> Paved |
| <input type="checkbox"/> Other | <input type="checkbox"/> Rural | <input type="checkbox"/> Asphalt |

Office use only

Our Ref:.....
Amount:
Rec No:
Date:

All applications must be lodged a minimum of four (4) working days prior to the proposed commencement date. Urgent applications can be processed sooner however a surcharge will apply in addition to the standard application fee. Works may not commence until approved by Council.

APPLICANT DETAILS

Applicant Name:

Postal Address:

Email:

Daytime Phone: Fax: Mobile:

DETAIL OF WORKS

Contractor Name: ABN:

Contractor Address:

State: Postcode:

Location of Work:

No: Street:

Suburb: Lot: DP:

Proposed date of commencement: Start Time: Finish Time:

Proposed date of completion:

Description of works to be undertaken:

ATTACHMENT CHECKLIST

- A copy of your or your contractors current public liability insurance policy:
- Any Traffic Control Plan (TCP) relating to the project
- Contractor License Number
- A current bond with Council

SIGNATURE OF APPLICANT

Signature: Date:

FEES AND PAYMENT

Payment may be made by cash, cheque or credit card (Master Card & Visa accepted).

Where payment is to be made by credit card the following details are to be provided.

Card Number:	<input type="text"/>	Amount:	<input type="text"/>
Cardholder Name:	<input type="text"/>	Expiry Date:	<input type="text"/>
Signature:	<input type="text"/>	Daytime Phone:	<input type="text"/>

Note: A bond of \$ 1000 will be required for all construction and / or demolition activities.

LODGEMENT OF INFORMATION

Method of Lodgement

It is recommended that applications be submitted in person to avoid lost time in the event of incomplete Applications and the need to return the Application. Applications can be submitted to the Cashier area at the Council's Administration Office at 89 King Street, Gloucester.

Applications that are lodged by post should be addressed to the General Manager at the following address:

**PO Box 11
GLOUCESTER NSW 2422**

Further information: If you require further information on completing this form, Council may be contacted on (02) 6538 5250 between the hours of 9:00am and 4:00pm weekdays.

Definitions:

Road Opening:

Any work that requires roadway or footway to be dug up, excavated, trenched or disturbed. Details of the road excavation should include the dimensions and site sketch. Contractor undertaking road opening must provide a copy of their public liability insurance policy of a minimum value of \$10.00 Million and also contact dial before you dig service for information relating to the location of service utilities.

Road Occupancy

An activity involving the closure of footpath areas or traffic lanes, or movement of slow or over-dimensioned vehicles. Examples are utility maintenance; special events; building road and footpath construction; water; sewerage and drainage connections etc.

Hoarding

Type A hoarding is simply a fence-like structure whereas Type B hoarding spans the footpath and provides overhead protection.

Vehicle Crossing

Vehicle crossings are constructed to provide all weather vehicular access across the gutter and footway to private property. (i.e. the area between kerb and property boundary)

Traffic Control Plan

A plan for ensuring the safety of road users and road workers at a work site signed by a person approved by the RMS.

PRIVACY NOTICE

Council is bound by the provisions of the Privacy and Personal Information Protection Act 1998, in the collection, storage and utilisation of personal information provided in this form. Accordingly, the personal information will only be utilised for the purposes for which it has been obtained.