

Minutes

Local Representative Committee

Date	24 August 2016	Time	10am
Venue	Committee Room – Forster	Note-taker	Jane Ree
Present	Jan McWilliams, Kathryn Bell, Jim Henderson, Frank Hooke, Karen Hutchinson, Trent Jennison, Robyn Jenkins, Carol McCaskie, Len Roberts, Katheryn Smith, Leigh Vaughan & David West.		

Meeting Items

Item	Key Points / Actions	
1	Open meeting	10:10am
2	Acknowledgement of Country	The usual courtesies were extended by the Chair.
3	Apologies	Nil
4	Declaration of Interest	Nil
5	Minutes of previous meeting 13 July 2016	Confirmed
6	Matters arising from minutes of previous meeting	Nil – see agenda below
7	Reports on status of priority actions	NA
8	Implementation update, key issues	Glen provided overview of the status of implementation. Note that Level 3 managers have been appointed as follows: Building Services – Gary Mead

		<p>Community Spaces, Recreation and Trades – Daniel Aldridge Development Assessment – Bruce Moore Engagement and Communications – Jane Ree Governance – Rob Griffiths Natural Systems – Gerard Tuckerman Operations South – Jamie Condie Projects and Engineering – Phil Miles Property and Commercial Services – John Dougherty Strategic Planning – Roger Busby Transport Assets – Greg Pitt Waste, Health and Regulatory Services – John Cavanagh Libraries - Chris Jones Operations North - Dan Park Finance - Phil Brennan Information and Communication - Nev Finch Human Resources - Graeme Frappell</p>
9	Engineering and Infrastructure overview and structure	Overview of Engineering and Infrastructure provided by Ron Hartley, Director.
10	War Veterans Remembrance Drive	This community-led ANZAC Centenary project has secured federal funding of \$2m for a Remembrance Drive between Wingham and Wauchope. Committee representative unable to attend and update will be re-scheduled for a future LRC meeting.
11	Planning and Natural Systems overview and structure	Overview of Planning & Natural Systems provided by Lisa Schiff, Director
12	Rocky Hill mine	<ul style="list-style-type: none"> A drop in session will be held in the Gloucester Council office. Community members will be able to meet with Council staff and also representatives from the NSW Department of Planning.

		<ul style="list-style-type: none"> • The key message to the community is that the legislative requirement is that submissions must be made by interested parties (the community, community groups or individuals) and lodged directly with the NSW Department of Planning. • Council is happy to meet with community to gain local insight but will necessarily reiterate that the legal obligation of Council is to provide a merit-based assessment to the NSW Department of Planning.
13	LRC member questions	<p>13.1 Manning Valley Local Strategy</p> <p>Lisa Schiff advised that the draft Manning Valley Local Strategy did not meet State Government requirements and at this stage would not be progressing at this stage.</p> <p>Acknowledge that issues of significant importance o the business community remain a priority, in particular the Northern Gateway and appropriate attention will be paid to this issue.</p> <p>13.2 Fuel tank removal</p> <p>There was concern to establish whether fuel tanks proposed for removal are on public or private land, given that many years ago fuel pumps were located on footpaths and tanks in the road reserve. Noted that it would not be appropriate to allocate State Government funds for remediation on privately owned land.</p> <p>13.3 Gloucester saleyards</p> <p>Noted that the resolution of the former Gloucester Shire Council regarding the Gloucester Saleyards (32/16 – February 2016) is being progressed. The Council, at its meeting in February resolved that Council engage suitably experienced consultant to prepare a report on the access and economic issues of Gloucester saleyards and that a Business plan be prepared on access, economic issues and options for Gloucester saleyards.</p>
14	MCC Committees	<p>Noted that most Committees activities suspended whilst staff positions and operational structure is confirmed.</p> <p>Confirmed that Jim recommended to continue to attend the Stratford Mine CCC.</p>
15	General business	<p>15.1 Stronger Regions Community Funding</p> <p>There will be an announcement circulated next week regarding application process for the \$1m funds available to community groups.</p>

		15.2 Telephone Survey re Amalgamation to be undertaken on behalf of NSW Department of Premier and Cabinet (DPMC) DPMC has commissioned a survey company to call 400 residents in each of the newly amalgamated local government areas to seek feedback on the progress and community awareness.
16	Meeting closed	1:45pm

Next Meeting

Date	Wednesday 14 September 2016	Time	10am
Venue	Taree	Note-taker	Jane Ree