

Minutes

Local Representative Committee

Date	12 October 2016	Time	10am
Venue	Training Room - Gloucester	Note-taker	Jane Ree
Present	Jan McWilliams, Kathryn Bell, Jim Henderson, Frank Hooke, Karen Hutchinson, Robyn Jenkins, Carol McCaskie, Len Roberts, Katheryn Smith & David West.		
In attendance	John Turner, Glenn Handford, Jane Ree.		

Meeting Items

Item	Key Points / Actions	
1	Open meeting	Welcome to all
2	Acknowledgement of Country	
3	Apologies	Trent Jennison
4	Declaration of Interest	Nil
5	Confirmation of previous minutes – 14 September 2016	Confirmed
6	Matters arising from previous minutes:	6.1 Confirmed LRC meeting time for meetings will be 9am and dates for remainder of 2016 and 2017 be circulated with minutes

7	Reports on status of priority actions	Nil.
8	Implementation update - Glenn Handford	<p>8.1 - Implementation overview and role of LRC</p> <p>Discussion surrounding the role of LRC members and ways that members want to contribute to the success of the implementation of MidCoast Council. Acknowledged new frameworks for what is considered operational and strategic need establishment; role clarity required; and noted wide ranging expectations/ perception held by community.</p> <p>8.2 - Community presentation</p> <p>The draft presentation being prepared for next round of community presentation was presented and feedback from members sought.</p> <p>Committee unanimously support removal of 13% option and recommend that sample/ template letters for members of parliament be available for community members who attend community presentations to complete.</p>
8	Corporate Services Overview - Steve Embry Director	<p>Steve provided an overview of Corporate services directorate.</p> <p>Presentation will be circulated with minutes.</p>
9	Risky Business – achieving main street vibrancy	<p>Presentation from Strategic Planner Sue Calvin and Jane Ree on “Vibrant Spaces” a project undertaken that aimed to improve collaboration between Taree local businesses, community and Council, revitalise the CBD and build community relationships with Council by removing “red tape”.</p> <p>Discussion surrounding future opportunities and risks in other regions of midCoast.</p> <p>Action: Policy issues will be considered prior to formulating recommendations.</p>
10	Rocky Hill submission overview	<p>Planning Project Manager Wayne Burgess and Acting Director Planning Roger Busby provided an overview of MidCoast Council submission to the NSW Department of Planning concerning the State Significant development application for the Rocky Hill Coal Mine revised Environmental Impact Statement and modified development consent for the Stratford Mine which has been prepared by a large multidisciplinary project team made of technical staff from Gloucester, Manning and Great Lakes.</p>

12	General business	<p>12.1 MidCoast Identity workshop to be held for LRC members 13 October in Taree. If unable to attend, some community sessions may have vacancies but advance bookings required due to the nature of focus groups. Given the timeframe it is anticipated the feedback will be provided to LRC members before the end of year. In addition it is expected feedback will contribute to preliminary formulation of themes to be explored in development of new MidCoast Community Strategic Plan (as required under LG Act and IPR legislation).</p> <p>12.2 Destination Management Plan workshop to be held for LRC members 14 October in Forster. Input will go towards development of the Destination Management Plan for MidCoast Region and feedback will be provided in the new year.</p>
13	Meeting closed	<p>Meeting closed at 2.18pm</p> <p>Next meeting: 9am – 1pm Wednesday 9 November Forster Council Chamber</p>

Next Meeting

Date	9 November 2016	Time	9am
Venue	Forster	Note-taker	Jane Ree