

Small Donations Program

Overview

MidCoast Council's Small Donations Program supports the delivery of community projects and activities that pursue our values of a connected community and unique, diverse and culturally rich communities.

Eligible organisations can apply for a small donation of up to \$150 at any time throughout the year. Only one small donation can be granted to an organisation or group during the financial year.

Applications will be assessed in line with Council's Donations Policy. Applicants will be notified of the outcome of their application within ten business days of receipt.

Assessment criteria

What will be considered?

Applications from eligible organisations will be assessed with consideration to the extent to which the project or activity:

- meets one or more of the objectives of the Donations Policy;
- budget demonstrates good value for money and is comprehensive and realistic; and
- is supported by 'in-kind' contributions and/or additional sources of funding.

What won't be considered?

- Requests for funding for items related to the ongoing operations or administrative costs of a group or organisation such as uniforms, newsletters, utilities, stationery and wages.
- Requests for funding for events.
- Projects and services which duplicate core business of Council and/or state or federal government departments.
- Capital works requests on privately-owned land which benefit private or fee-paying membership patrons only.
- Applications for cash prizes for individuals or teams.
- Reimbursement of money that has already been spent or expenses that have already been incurred.
- Fundraising via direct requests for donations.

Section 1: Eligibility

To apply for a donation, you must answer 'YES' to each of the following questions:

	Yes	No
Are you a not-for-profit organisation or community-based group? (individuals and private businesses are not eligible to apply)	<input type="checkbox"/>	<input type="checkbox"/>
Will your proposed project or activity commence after 30 June 2018 and be completed before 1 July 2019?	<input type="checkbox"/>	<input type="checkbox"/>
Does your organisation operate in the MidCoast Council local government area?	<input type="checkbox"/>	<input type="checkbox"/>
Are the beneficiaries of your project residents of the MidCoast Council local government area?	<input type="checkbox"/>	<input type="checkbox"/>

Section 2: Organisational details

Organisation name:	<input type="text"/>		
Contact person:	<input type="text"/>		
Position title:	<input type="text"/>		
Contact email:	<input type="text"/>		
Phone (1):	<input type="text"/>	Phone (2):	<input type="text"/>
ABN:	<input type="text"/>	Is your organisation registered for GST?	Yes <input type="checkbox"/> No <input type="checkbox"/>

Section 3: Project details

Please describe the project and how the donation would be utilised (*what are you planning to do?*):

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Total donation requested from Council (max \$150):

Total income from other sources:

Please select the objective/s your project meets (*you must select at least one*):

- ☐ Facilitate the establishment of new, innovative community capacity building and development projects and services which align with the MidCoast Council Community Strategic Plan.
- ☐ Develop existing community projects and services which build capacity to enhance the lives of those living in the MidCoast Council local government area.
- ☐ Demonstrate a shared contribution to community projects and services, by the applicant and Council.
- ☐ Support not-for-profit organisations and community-based groups which provide a service to meet a demonstrated need within the community, where alternate funding cannot be sought.

Section 4: Declaration

- ☐ I have read Council's Donations Policy.
- ☐ I have answered all the required questions and addressed the selection criteria.

I declare that all the information included in this application is true and correct to the best of my knowledge:

Signed:

Name:

Position:

Date: