

CORPORATE & BUSINESS SYSTEMS

ATTACHMENT A

ANNUAL REPORT MAY 2016 - JUNE 2017

ORDINARY MEETING

22 NOVEMBER 2017



MIDCOAST
council



**ANNUAL
REPORT**

2016/2017





OUR YEAR IN REVIEW

It's been 12 months of change - our first full year as a merged council - and we would like to thank our community for remaining positive and future focussed over this time.



Looking back on what we've achieved, and looking forward to what's ahead, we can be proud of the organisation we have created, and what it represents and provides to our diverse community.

As a region made up of almost 200 individual towns and villages, our focus has been to ensure each has a voice here at Council. And as part of our commitment to working in a meaningful way with all communities, we have established a regular schedule of Community Update meetings. We've held three over the past year, in 10 different locations each time. This has not only allowed us to give an overview of what's happening at Council, but importantly, an opportunity for us to meet with you and hear first-hand about the things that are important to you.

Part of our journey to date has been to create an identity that reflects the true essence of the MidCoast region – not only our stunning natural assets, but our people, our values and our shared aspirations. Throughout this report, and rolling out gradually across all our touchpoints, you'll see the new branding come to life.

Much more than its contemporary colours and graphics, our identity represents a coming together of our three former regions. From now, we are united as a single community, embracing a shared vision of success across our entire 10,000 square kilometres.

One of the key highlights over the past 12 months has been continuing to deliver quality services to our community during a time of change, to add value and build trust. This is a credit to all Council staff. As we integrate our functions, not only of the three former councils but including our new Water Services division, we expect to see improved services, greater efficiencies, and tangible savings that will ultimately benefit both our customers and our region.

We have already identified savings over four years, and together with merger funding from the NSW Government, we are delivering a \$30 million roadcare program aimed at addressing the condition of our transport network.

Our commitment to improving infrastructure across the region and addressing our significant asset backlog has been given additional support with the NSW Government granting an exemption that allowed us to successfully apply for a special rate variation. The special rate variation, along with our roadcare program, will allow us to address a multi-generational issue over a shorter period of time - our annual \$5 million shortfall in funding of road renewals and address the significant \$180 million backlog of works. This has been achieved through strong partnerships with the State Government and our community which will allow us to deliver on local priorities.

With the new Council coming on board in September, and the solid foundation that has been established since May 2016, it is an exciting time ahead. Read on for more detail about our performance during 2016/17, and stay tuned for what lies ahead. Our community are a big part of our plans for the future, as we believe that together, we can achieve great things.

David West
Mayor

Glenn Handford
General Manager

About us

MidCoast Council was formed by NSW Government proclamation on 12 May 2016 by the merger of the former Gloucester Shire, Great Lakes, and Greater Taree City Councils.

MidCoast Water became part of MidCoast Council by proclamation on 1 July 2017.

Managing a budget of **\$320 million** per year (includes capital and operating expenditure) and a **\$4.2 billion** asset base, over **900 staff** provide a diverse range of services to the community that extends across our **10,000km²** geographic region.

midcoast.nsw.gov.au





INTEGRATED APPROACH

To date our focus has been on building a strong foundation and the integration of strategic and operational activities and plans. This will enable the new Council to focus on their 3-year priorities for our community.

We recognise that sustainable long term results rely on an integrated approach, with attention to building trust and positive relationships, operational stability, constructive mindsets and long-term asset and financial planning.

community

We exist for our community

- Community Strategic Plan, outlining community's long-term aspirations and priorities
- Customer Satisfaction Survey

council

New Council focus areas

These may include:

- 3-year delivery program
- Policy integration
- Service review
- Loan and funding programs
- Building partnerships and relationships

integration

Continued integration activities

These include:

- Asset management strategy
- Long term financial plan
- Operational processes
- Strategies – housing, biodiversity, rural economic diversity, regional economic development, and employment

stability

Sound organisational health and strong performance

Supported through:

- Savings and efficiencies
- Organisational structure
- Community engagement
- Developing our people
- Partnerships and relationships (staff, community, State Government, Councillors)

Moving forward

Our Councillors have a big job ahead to continue the seamless transition from merger to elected Council.

It is vital they work together, no matter where they are from, to ensure the whole of MidCoast Council is considered and that our diverse community is represented.

As part of our foundational work, we have spent time listening to our community, and have developed a mission statement that will become our guiding principle in everything we do.

Our mission

We deliver benefits for our community, in a way that adds value and builds trust.

Our mission is complemented by the values our community identified for the MidCoast region - what they believe are our region's greatest attributes and those that set us apart.

Our essence

You have defined the essence of the MidCoast region by our connection to nature and our connection to each other. From the strength of our people, our enviable lifestyle and our forward vision, we have it all.



OUR OBJECTIVES & ACHIEVEMENTS

WE FOCUSED ON

In our first 15 months we have focused on establishing a structure that best places us to lay a strong foundation for success. This has been guided by five enduring characteristics of a Stronger Council:

Strategic capacity

Firmly partnering in the system of government, with a strategic outlook, and confidently representing and progressing matters of local and regional significance.

Outstanding service provision

Delivering residents and businesses with an efficient, convenient and satisfying experience when using our services, information and infrastructure.

Robust community relationships

Ensuring residents and businesses have a voice in the vision for our community, and engaging in meaningful, open dialogue with the community in solving local issues.

Strong performance

Adopting a robust and flexible approach and capably delivering on the needs of the community.

Sound organisational health

Ensuring our staff, leadership and culture directly contribute to our success, and to positive, customer-focused delivery.

We achieved:

- Business as usual. This was vital to ensure a smooth transition to the new Council and as we integrate services, improvements will continue to flow on to the community.
- Confidence within our communities that Council is functioning well with good governance and is leveraging its increased scale to partner with and positively influence the State Government in delivering local priorities.
- An engaged workforce of 900 people, actively involved in making the merger and transition to an elected Council a success. This includes a staff-led process to determine organisational values of wellbeing, integrity, sustainability and respect.
- Enhanced community engagement opportunities across the region that inform the strategic direction of Council.

\$30 million roadcare program

We listened to the community and this program is our biggest achievement since we merged.



The money for this 4-year package has come from the \$4 million / year identified savings from the merger, together with \$14 million from the State Government merger funding. This windfall will go a long way in improving our roads and bridges and is in addition to Council's normal funding for roads and bridges.

(Refer to Statutory Reporting)

\$12.3 million grant funding attracted since the merger

MidCoast One

Moving towards digital transformation and integration to deliver:

- improved responsiveness and timeliness of service
- efficiency and automation of processes
- convenience and ease of access through online services
- transparency and evidence-based decisions
- business process improvement

Our identity

Community-driven brand development and input into the community strategic plan

132 community consultations across **26** different projects with **30** community meetings in 10 different locations across the region

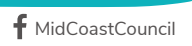
\$4.8 million savings realised and being re-invested in projects to benefit the community (primarily roads and bridges)

developing future leaders

We understand that innovative, effective businesses develop their people. As part of our commitment to developing our staff, in 2017 we launched the inaugural Developing Future Leaders program with 16 participants from across the organisation.

3 year freeze on waste charges from rationalisation of waste facilities

midcoast.nsw.gov.au





OUR PLACES & OUR SPACES



3,000ha
parks and
open spaces



750ha
of mowing



58
full size playing fields

26
sporting complexes

86
playgrounds



13
skateparks



87
bbq facilities



75
public toilets



30
cemeteries



pools

2
ocean
pools


10
chlorinated
public pools



**Regional
Airport**

24 flights
per week

15,000
passengers
per year

11

libraries

37,000
members

720,000
loans annually

our events attract

15,000
people annually

100,000
wi-fi log-ins

over

150
volunteers



**Manning
Entertainment
Centre**

43,221
users per year

95
performances per year

2,264
volunteer hours



**Manning
Regional Art
Gallery**

18,000
visitors per year

20
exhibitions per year

90
local artists per year

5,000
volunteer hours



**property
& machinery**

792
public buildings
maintained
valued at over \$349 million

550
machines/vehicles
valued at \$32 million

1,375
DAs determined
valued at over \$219 million



MIDCOAST
council

OUR REGION & OUR SERVICES



90,000
people



**regional
economy**

Over
10,000
businesses

\$3.27 billion
Gross Regional Product

10,000km²

Total area of our region
#19 in NSW

196 
towns & villages

3,229km
roads

1,439km sealed
1,790km unsealed



542
bridges

347 concrete/steel
195 timber



waste

All disposed of locally

42,780
general waste services*

43,116
recycling services*

1,337
public litter bins

* Weekly kerb collections

36,060

greenwaste
services* 



water

supplying

40,000
homes &
businesses

8 billion
litres per year

23
water pump stations

1,200km
water mains

1,123km
sewer mains



**customer
contact**


90,000
calls per year 

1 million
web page views

4,033
Facebook followers 



midcoast.nsw.gov.au

 MidCoastCouncil



OUR ENVIRONMENT & ATTRACTIONS

our waters and wetlands



261km
Manning River



200m
Ellenborough Falls
one of the longest single drop waterfalls in the southern hemisphere



192km
coastline
including pristine beaches, some with 4WD vehicle access

The largest producer of crustaceans and largest producer of Sydney Rock Oysters in NSW

5
coastal lakes and lagoons
with water quality improving or maintained

1
Marine Park



4
wetlands of national significance

2
award-winning remediated wetlands

1
internationally recognised wetland (Myall Lakes)



tourism

2,737
visitors per night
(average)

19%
of our Gross Regional Product



well known for our natural beauty



58
National Parks and Reserves

home to **100** 
threatened plants

and **151** 
threatened animals

Home to Barrington Tops renowned World Heritage listed area



GRANT FUNDING SECURED

Council has secured the following State or Federal Government grants since the merger to support specific projects in the MidCoast area.

Name	Amount
Airport fire fighting water tank - Taree	\$40,000
Backyard Bushcare - Pacific Palms	\$100,000
Beach Scraping - Old Bar Beach	\$45,000
Better Waste Recycling Fund	\$115,311
Black Spot road safety project - Commerce St/Wingham Rd intersection, Taree	\$71,000
Black Spot road safety project - Coomba Park	\$350,000
Black Spot road safety project - Kent St/Peel St roundabout, Tuncurry	\$180,000
Black Spot road safety project - Lake St/Cross St roundabout, Forster	\$135,000
Cedar Party Creek Bridge Replacement - Stage 1	\$350,000
CTGIS bus stop shelters and improvements	\$85,000
Cycleway - Old Bar	\$500,000
Cycleway - Lake St, Forster - Stage 1 2016/17	\$130,000
Cycleway - Lake St, Forster - Stage 2	\$32,560
Digital Readiness Project - Gloucester	\$50,000
Eradicating African Olive towards regional state containment lines	\$92,425
Flood Risk Management Study & Plan - Gloucester	\$30,000
Flood Risk Management Study & Plan - Karuah	\$100,000
Flood Risk Management Study & Plan - Manning River	\$134,000
Gereeba Island bank - Wallamba River, Tuncurry	\$29,990
Great Lakes 'Great Walks' and 'Aquatic Trails' feasibility and master plan	\$100,000
Koala brochure - Dog attacks in rural residential areas	\$5,000
Koala hub identification and threat analysis	\$33,000
Library refurbishment - Gloucester	\$172,658
Littoral Rainforest Restoration Project - Hallidays Pt	\$69,212
Lowland Rainforest Restoration Project	\$77,770
Manning Great Lakes NRM Partnership - Stage 2	\$125,000
Manning Great Lakes NRM Partnership (Removal marine debris) - Forster	\$20,000
Manning Regional Art Gallery annual program funding	\$20,000
Manning Regional Art Gallery building improvements	\$15,000
Manning Youth Action Team	\$5,500
MidCoast Council & Shuetrim Project	\$35,000
National Youth Week	\$4,000
Old Bar/Manning Point Coastal Management Program (Development)	\$160,000
Pedestrian refuge - Lake St, Forster	\$18,000
Place Activation Project - Wingham	\$50,000
Remote Area Flood Study - Great Lakes	\$50,000
Renourishment Project - Jimmys Beach, Hawks Nest	\$35,500
Roadkill mitigation - Kingfisher Dr, Hawks Nest	\$5,000
Squirrel Glider Project - South Forster	\$92,800
The Bucketts Way - Road reconstruction	\$8,300,000
Transition Assistance Program	\$35,000
Wetland Acquisition - Minimbah Creek, Minimbah	\$225,000
Wetland and foreshore restoration - Lower Wallamba River, Tuncurry	\$91,349
total	\$12,315,075

Stronger Communities

The Stronger Communities Fund was established by the NSW Government to assist newly merged councils in the delivery of projects that improve community infrastructure and services.

A total of \$15 million was made available to MidCoast Council through this fund. The 'Major Projects Fund' set aside \$14 million to be allocated to larger scale priority infrastructure and services projects that deliver long-term economic and social benefits to the community.

With roads being highlighted as the MidCoast community's highest priority, a four-year \$30 million Roadcare Program has been developed, using these funds and \$4 million per year in identified merger savings and efficiencies. We have already completed an extensive \$1 million resealing program, and invested \$750,000 in urgent bridge repairs.

"Many community groups across the MidCoast area have benefited from the merger".

John Turner, Administrator,
MidCoast Council

\$1 million was set aside from the Stronger Communities Fund to help kickstart projects proposed by not-for-profit community groups that provide a benefit and meet an identified need within the community.

Over 150 applications across two rounds of funding were received, with \$1.07 million allocated to assist 36 groups. The total value of projects, due for completion at the end of 2018, will total \$2.49 million across the Council area.

OUR FINANCIAL POSITION

CURRENT POSITION

Overall Council is in a good financial position and its long term financial plan indicates its ability to meet future obligations.

This will allow the incoming Council to think strategically about how best to enhance and improve the region.



Revenue	%
Rates and annual charges	61.2
User charges and fees	18.0
Interest and investment revenue	1.7
Other revenue	1.7
Grants and contributions (operating purposes)	12.7
Grants and contributions (capital purposes)	4.7
Total	100.0

Addressing the issues

Our \$230 million per year budget[^] allows us to deliver a diverse range of quality services across our community.

While savings and efficiencies are being reinvested to address the condition of our roads and bridges, a pre-existing significant infrastructure backlog valued at \$180 million and an annual shortfall of \$5 million per year for renewals, prove to be an ongoing challenge. Merger savings and efficiencies alone are not enough.

With roads representing our community's number one priority, we knew we had to take a proactive approach to address this issue. The recent special rate variation (SRV) approval will allow us to address the annual \$5 million shortfall and begin to fund the backlog of works.

Equating to a cumulative increase of 27.3% over four years, including the annual rate peg, the SRV will enable us to:

- take action immediately rather than allowing our roads and bridges to continue to deteriorate
- fund the renewal gap, and help in starting to reduce our backlog
- improve community satisfaction with our road network
- provide funding of a harmonised environmental program across the MidCoast area

We are also working in close partnership with the State Government on how to best address our significant infrastructure issues that simply cannot be addressed in a reasonable timeframe on our own.

The SRV allows us to leverage up to \$50 million towards an additional roads package which forms the basis of a proposal being discussed with the State Government. If successful, this would see a matching contribution from Government enabling a total package of \$100 million for the region's roads and bridges. Being a merged Council with increased scale and capacity enables this close collaboration with the State Government, which in turn benefits the MidCoast community.

[^] \$320million including capital and operating expenditure



OUR ROADCARE PROGRAM

MAKING IMPROVEMENTS

With our community highlighting roads as their number one priority, we established a \$30 million Roadcare Program using a combination of merger funding and savings identified through efficiencies delivered through the merger. The Roadcare Program has already started making visible improvements across the MidCoast region.



\$30 million
roadcare program

we listened to our community and it is our biggest achievement since we merged

\$4 million per year
identified savings
over a 4-year period
(total \$16m)

+
\$14 million
State Government
merger allocation


**timber
bridges**

\$700k
Manning Region

\$160k
Great Lakes Region



funding to supplement
Council-funded
**reconstruction
projects**

total: \$2.2m



our roads



\$308k

Gloucester

Additional road resurfacing:

Carter Cres, Cemetery Rd,
Clement St, Hawdon St,
Hume St, Tyrell St,
Ravenshaw St, Reichert St



\$692k

Additional road resurfacing:
Taree

Henry Flett St, Wingham Rd,
Flett St, River St, Kanangra Drv,
William Wynter Drv

Tinonee

Manchester St, Cotton St

Wingham

Richardson St, Wyoming St,
Flett St

\$500k

Diamond Beach
Diamond Beach Rd

\$400k

Harrington
Harrington Rd

\$800k

Wingham
Combined / Dennes Sts

\$200k

Tinonee
The Bucketts Way Stage 5

\$300k

Taree asphalt overlay
Commerce St

**"we have never seen
so much roadwork
in our area"**

MidCoast community
feedback



MIDCOAST
council



**STATUTORY
REPORTING**



Statutory Reporting

- 4. Council's achievements in implementing the delivery program and the effectiveness of the principal activities undertaken in achieving the objectives at which those principal activities are directed.**
Section 428(1) Local Government Act

An overview of the achievements from 12 May 2016 through to 30 June 2017 are attached to this report.

- 5. Copy of council's audited financial reports and notes and information required by the Regulation or the Guidelines.**
Section 428(2) Local Government Act

The Financial Reports for MidCoast Council will be available 31 December. This extension has been approved by the Office of Local Government due to the complexity of the amalgamation of three councils in May 2016, compounded by the new requirements for all audited statements to be also reviewed by the NSW Audit Office which has resulted in significant backlog at the Audit Office.

- 6. Amount of rates and charges written off during the year.**
Clause 132 Local Government (General) Regulation

Rates and charges have been written off in accordance with the provisions of the Local Government Act 1993 and Regulations.

Postponed Rates and Charges <i>Local Government Act 1993, Section 595</i>	\$39,335
Authority of General Manager <i>Local Government (General) Regulation 2005 Clause 131 (6)</i>	\$4,581
Ratable properties now exempt from Rates <i>Local Government Act 1993 Section 555 - 558</i>	\$56,912
Pensioner Rate Reductions <i>Local Government Act 1993 Section 575(2)</i>	\$2,993,767

- 7. Details of overseas visits by councillors, council staff or other persons representing council (including visits sponsored by other organisations).**
Section 428(4)(b) Local Government Act, and Clause 217(1)(a1) Local Government (General) Regulation

Nil

8. Total cost during the year of the payment of expenses of, and the provision of facilities to, councillors in relation to their civic functions.

Clause 217(1)(a1) Local Government (General) Regulation

Total cost of expenses and facilities to Administrator - \$273,802

Provision of dedicated office equipment allocated to councillors. <i>Clause 217(1)(a1)(i) Local Government (General) Regulation</i>	Nil
Telephone calls made by councillors. <i>Clause 217(1)(a1)(ii) Local Government (General) Regulation</i>	\$1,260
Attendance of councillors at conferences and seminars. <i>Clause 217(1)(a1)(iii) Local Government (General) Regulation</i>	\$287
Training of councillors and provision of skill development. <i>Clause 217(1)(a1)(iv) Local Government (General) Regulation</i>	Nil
Interstate visits by councillors, including transport, accommodation and other out-of-pocket travelling expenses. <i>Clause 217(1)(a1)(v) Local Government (General) Regulation</i>	Nil
Overseas visits by councillors, including transport, accommodation and other out-of-pocket travelling expenses. <i>Clause 217(1)(a1)(vi) Local Government (General) Regulation</i>	Nil
Expenses of any spouse, partner or other person who accompanied a councillor, being expenses payable in accordance with the Guidelines. <i>Clause 217(1)(a1)(vii) Local Government (General) Regulation</i>	Nil
Expenses involved in the provision of care for a child or an immediate family member of a councillor. <i>Clause 217(1)(a1)(viii) Local Government (General) Regulation</i>	Nil

9. Details of each contract awarded for amounts greater than \$150,000.
Clause 217(1)(a2) Local Government (General) Regulation

Tender Arrangements General

Contracts awarded in excess of \$150,000 made subsequent to the calling of formal tenders are listed below for 2016/2017.

Contractor	Contract Ref:	Details	Value
Coastal Line Marking Pty Ltd; Complete Linemarking Services Pty Ltd; Whiteline Road Services; Oz Line Marking	2016-17/05	Line Marking Services as required Tender RP/T251516MNC	\$250,000
Clement Marine P/L	2016-17/08	Construction of jetty and pontoon infrastructure at Tuncurry, Pacific Palms and Coomba	\$344,272
St Hilliers Property P/L	2016-17/11	Killawarra Bridge, Southern Abutment Replacement	\$362,545
St Hilliers Property P/L	2016-17/12	Stroud and Lee Street Upgrade, Bulahdelah	\$1,236,655
Ditchfield Pty Ltd	2016-17/13	Diamond Beach Road Reconstruction – Blackhead Road to Panorama Drive	\$2,291,866
Eire Constructions P/L	2016-17/14	Harrington Road Reconstruction	\$1,557,000
St Hilliers Property P/L	2016-17/15	Kelly's Creek Bridge Reconstruction	\$941,728
Reece Family Holdings P/L	2016-17/16	Bohnock Boat Ramp Upgrade	\$186,208
Dicks Civil	2016-17/23	Wootton Crescent Drainage Upgrading, Taree West	\$399,543
Daracon Pty Ltd	2016-17/25	Taree Airport RPT Apron PAPI Infrastructure Upgrades	\$300,000
Kedwell Constructions Pty Ltd	2016-17/37	Building extension Hockey Facility Taree Rec Ground	\$411,000
Komatsu	2016-17/41	Purchase Front end loader	\$238,000
Irwin Fencing Pty Ltd	2016-17/49	Safety Guard Rail Bucketts Way	\$230,810

Pacific Blue Metal Pty Ltd	2016-17/50	Asphalt Resurfacing and Heavy Patching Works	\$1,915,877
BMT WBM Consultants & Advisian P/L	2016-17/54	Flood Risk Management Study Karuah and Manning River	\$270,600
Panel; Men at Work; Workforce and Watchout traffic	2016-17/60	Provision of Traffic Control services unit rate agreement	\$450,000

Supplier Expenditure over \$150,000

“Current Year Payments” is the total paid to the contractor in 2016/2017 and includes payments over \$150,000 on contracts awarded in prior years, where the Contract is still current.

The list also includes payments in excess of \$150,000 made on contracts implemented by umbrella organisations. These included Contracts implemented by NSW State Government, Local Government Procurement, Regional Procurement and Procurement Australia.

Contractor	Details	Amount
Gloucester region		
BellBird Quarries	Gravel and Road Base	\$520,689
Civil Edge Contracting Pty Ltd	Road Construction Contractors	\$500,683
DOB Enterprise Pty Ltd	Labour Hire	\$436,009
EastCoast Asphalt and Construction Pty Ltd	Asphalt Supply and Delivery	\$292,307
Environmental Protection Authority	Waste Levy	\$500,051
Fulton Hogan	Road Building and Sealing Materials- Hotmix and Gabion Rock and DGB	\$634,924
Guardrail Systems Pty Ltd	Installation and Supply of Guardrail	\$176,079
GW & GJ Trappel	Haulage	\$183,879
Hastings Co-Op Fuel	Fuel and Oils	\$306,136
Holcim	Gravel & Concrete	\$457,253
Irwin Fencing	Guard Rail Installation and Supply	\$153,703
J R Richards	Kerbside Pick Up Garbage	\$473,109
Labour Co-Operative Limited	Labour Hire	\$175,342
MidCoast Automotive	Purchase of New Plant plus Parts	\$252,997
Nviroscope	Gabion Wall Repairs and Installations	\$181,016

Pacific Blue Metal	Road Building and Sealing Materials- Hotmix and Gabion Rock and DGB	\$599,933
Redmans Earthmoving	Maintenance of Unsealed Roads	\$194,912
Reecon	Road and Pavement Contractors	\$240,393
Rollers Australia	Plant Hire	\$204,573
SRS Roads	Road Resealing Contractors	\$916,260
StabilCorp Pty Ltd	Road Stabilisation	\$468,894
Stabilised Pavements of Australia Pty Ltd	Road Construction Contractors	\$728,612
Water N Tipper Hire Pty Ltd	Water Cartage for Road Constructions	\$364,788
Great Lakes region		
Ability Tree & Palm Service	Tree work	\$151,816
Access Fuels	Fuel	\$154,335
ATB Morton (NSW)	Construction	\$3,002,432
Barnett Earthmoving & Asphalt	Plant hire	\$657,829
Bestwick Earthmoving Pty Ltd	Plant hire	\$306,867
Boral Resources	Quarry products	\$799,676
BT Equipment	Plant purchases	\$320,757
Bulahdelah Haulage Pty Ltd	Haulage	\$171,242
Caltex Aust-Star	Fuel-starcad	\$182,104
Chesterfield Australia	Tractors	\$285,080
Civilbuild Constructions P/L	Bridge construction	\$350,169
Clement Marine	Marine constructions	\$409,968
Conplant Pty Limited	Plant hire	\$189,262
Countrytell Management	Internet	\$227,012
Data#3 Limited	Software suppliers	\$320,915
Davglade Pty Ltd	Road & drainage works	\$160,076
Dept Of Environment	Fees	\$247,519
Dept Of Environment	Section 88 waste levy	\$1,969,616
Dick Rowe Marine	Marine constructions	\$777,689
Ditchfield Contracting	Dozer hire	\$244,478
Downer Edi Works	Emulsion	\$561,449
Energy Australia	Street lighting	\$240,666
ERM Power Retail	Electricity	\$423,905
Essential Energy	Street lighting	\$438,656

Fenworx Pty Ltd	Asphalt	\$1,287,540
G W & G J Trappel Pty Ltd	Plant hire	\$442,121
Great Lakes Dec	Concreting	\$209,138
Great Lakes Res	Waste management & recycling	\$446,781
Great Lakes Tree Professionals	Tree lopping	\$150,233
Hastings Co-Op	Fuel & oil	\$380,207
Holcim (Austral	Cement products	\$1,836,594
Humes Limited	Pipes	\$190,363
Infor Global Solutions Pty Ltd	Software services	\$343,579
J R Richards	Garbage contract payments	\$4,977,821
Joe Dirt's Earthmoving	Plant hire	\$157,871
K & R Trappel Excavations	Plant hire	\$235,650
Leading Edge	Electronics	\$315,310
Local Government Legal	Legal	\$236,536
Maddocks	Solicitors	\$281,480
Matrix Leadership	Training	\$254,072
Mavin Hino	Vehicles	\$354,855
MCW-Water Charge	Water/sewage & trade waste licence	\$632,620
Men At Work	Labour and Plant Hire	\$2,624,482
Mettler-Toledo	Weighbridges	\$264,404
Mid Coast Automotive	Vehicles	\$489,585
Myall Lakes Builders	Building repairs	\$157,323
Neumann Contractors	Dredging	\$448,584
Origin Energy Electricity Ltd	Electricity	\$342,065
Pacific Blue Metal	Quarry products	\$404,763
SR Law Pty Ltd	Legal costs	\$186,261
SRS Roads Pty Ltd	Road materials	\$2,614,198
Stowe Australia	Electrical	\$269,697
Surf Lifesaving	Surf lifesaving contract	\$224,586
Telstra - Melbourne	Telephone charges	\$192,217
Valley Industries	Labour and Plant Hire	\$165,816
Wastetech Engineering	Waste compaction service	\$373,590
Manning region		
Accurate Asphalt & Road Repair P/L	Road repairs	\$247,307
Amer Sports Australia P/L	Sporting and fitness equipment	\$160,512

Arborsmart Consulting	Tree maintenance	\$199,446
Ausroad Systems Pty Ltd	Engineering consulting services	\$153,899
Boral Construction Materials	Asphalt supply	\$361,702
Bucher Municipal Pty Ltd	Road sweeper	\$381,352
Caltex Energy NSW Starcard	Fuel supply	\$159,492
Chelmsford Farm Machinery P/L	New mowing equipment	\$181,483
Coates Hire Operations Pty Ltd	Plant Hire services	\$168,803
Delaney Civil Pty Limited	Construction & Civil Works	\$403,649
Ditchfield Contracting Pty Ltd	Construction & Civil Works	\$8,476,647
ERM Business Energy	Electricity supply	\$575,752
Essential Energy	Electricity supply	\$277,066
Flocon Engineering Pty Ltd	Asphalt equipment	\$182,215
Holcim Aust Pty Ltd	Construction materials	\$738,292
Insight Enterprises Aust P/L	Software licensing	\$200,882
J R Richards & Sons	Waste Collection Services	\$4,234,533
Jim Anderson Dozer Hire	Plant Hire services	\$247,496
KCE Pty Ltd	Construction & Civil Works	\$1,865,697
Land & Property Information	Searches and reports	\$151,016
Local Government Eng Service	Engineering consulting services	\$485,671
Manning Valley Cleaning Service	Cleaning of property	\$151,151
Mavin Truck Centre	Heavy Vehicle supply & repairs	\$722,761
Men at Work	Traffic Control Services	\$159,915
Mid Coast Ford	New Vehicle supply	\$391,091
Midcoast Water	Water supply	\$531,021
Pacific Blue Metal Pty Ltd	Bulk Materials	\$183,443
Programmed Skilled Workforce Limited	Labour hire services	\$570,776
Recoveries & Reconstruction	Debt recovery services	\$193,806
Reece Family Holdings Pty Ltd	Construction and Maintenance works	\$264,087
Reeman Properties	Building works	\$176,378
Royal Haskoning DHV	Testing services	\$181,891
S & B Gordon Pty Ltd	Plant Hire services	\$308,275
SRS Roads Pty Ltd	Road sealing works	\$557,542

10. Summary of the amounts incurred by the council in relation to legal proceedings.

Clause 217(1)(a3) Local Government (General) Regulation

Matter	Court	Cost	Status
Paul Cox - Aircraft accident Development Application Forgall	Land & Environment Court	\$12,500 (plus GST) \$9,636.95 - first monthly payment received	Ongoing Forgall Pty Ltd – Court of Appeal Proceedings No.2015/00151782. Forgall agreed to pay 60% of Council's costs (\$38,547.83) over 4 monthly instalments.
Ruttley - Trip and Fall incident	District Court of NSW	\$12,500 (plus GST)	Ongoing
Williams - failure to register swimming pool	District Court of NSW	\$4,322.45 (inc GST)	Matter resolved
Monovasios Development Application	Land & Environment Court	\$63,583	Ongoing
Sciberras Development Application	Land & Environment Court	\$33,597	Ongoing
Pacific Rim Accommodation Group Development Application	Land & Environment Court	\$15,630	Ongoing
LDF Enterprises Unauthorised Works	Land & Environment Court	\$131,245	Ongoing
Various Parasailing Tours	Land & Environment Court	\$1,834.65	Matter resolved
Debt Recovery Rates (Various Claimants)	Recovery of outstanding Rates	\$188,729	Matter resolved / Ongoing
Heatscape Unlawful building works	Court Appeals	\$48,020	Ongoing

11. Summary of resolutions made under section 67 concerning work carried out on private land.

Section 67(3) Local Government Act, and Clause 217(1)(a4) Local Government (General) Regulation

Nil

12. Total amount contributed or otherwise granted under section 356 (financially assist others).

Clause 217(1)(a5) Local Government (General) Regulation

Grant type	Amount
Event Support	\$58,190
Community Grants	\$96,252
Surf Club Grants	\$44,032
Xanthe Parsons - Mick Tuck Sports Foundation	\$500
Rates Donations	\$31,577
	\$230,551

13. Statement of all external bodies that exercised functions delegated by Council.

Clause 217(1)(a6) Local Government (General) Regulation

External bodies

From May 2016 until the new Councillors were elected in September 2017, the following external bodies have been functioning with varying degrees of Council representation. Those external bodies are recorded below:

Functions delegated by Council	
Arts Mid North Coast - Board	Joint Regional Planning Panel
Duralie Coal Mine Community Consultative Committee	Gloucester Exploration Project Community Consultative Committee / Gloucester Resources Limited
Hunter Councils - Board	Stratford Coal Mine Community Consultative Committee
Hunter regional Weeds Committee	Port Stephens Myall Lakes Estuary Management Committee
NSW RFS District Liaison Committee/ Bushfire Management Committee	Local Traffic Committee
Port Stephens / Great Lakes Marine Park Advisory Committee	NSW Public Libraries Association
Stroud Heritage Conservation Inc.	Manning Valley Liquor Consultative Committee
Pacific Blue Metal Quarry at Possum Brush	Mid North Weight of Loads Group

There were also various Section 355 Committees and Hall Committees operating across the MidCoast region which will be reviewed by the newly elected Council body. Those Committees exercised functions delegated by Council in accordance with Section 377 of the Local Government Act 1993.

14. Statement of all corporations, partnerships, trusts, joint ventures, syndicates or other bodies in which Council held a controlling interest.

Clause 217(1)(a7) Local Government (General) Regulation

Nil

15. Statement of all corporations, partnerships, trusts, joint ventures, syndicates or other bodies in which Council participated.

Clause 217(1)(a8) Local Government (General) Regulation

Destination North Coast

MidCoast Council is a member of Destination North Coast, one of six regional Destination Networks across the state. Destination North Coast covers from the MidCoast to Tweed Heads, including Lord Howe Island. The role of this organisation is to facilitate visitor economy growth at a local level through representing and coordinating the regions tourism industry. Destination North Coast's focus is predominantly Destination Management. Their core responsibilities being: Industry Engagement and Development; Product Development, Training and Education and preliminary review of regional applications for the state Regional Visitor Economy Fund. They also provide a direct link to Destination NSW.

Hunter Central Coast Regional Environmental Management Strategy (HCCREMS)

The Hunter & Central Coast Regional Environmental Management Strategy (HCCREMS) is a framework developed to guide and coordinate the efforts of member Councils in addressing a range of environmental issues that are best managed within a strategic regional context.

Hunter Councils

MidCoast Council is a member of Hunter Councils, which owns and operates Hunter Records Storage. Hunter Records Storage complies with the State Records Act 1998 and provides for specialised and professional storage for inactive Council files. Use of this off-site storage facility frees up expensive filing cabinet and office space on-site and allows additional space for storing active records. Hunter Councils has an excellent training division. MidCoast Council utilises this training division as training is generally tailored for local government needs and is cost effective, especially for staff located in the southern regions of the Council areas. The commercial arm of Hunter Councils, 'Hunter Councils Inc.' operates Regional Procurement. Utilising tender processes and commercial arrangements, this group establishes supply agreements on behalf of member Councils, saving money and resources. Hunter Councils also set up collaborative arrangements for key local government issues. Council participates in the quarterly meeting of the Information Technology Group.

Council participates in bi-monthly Hunter Council's Community Development and Social Planning team meetings. Social planners and community development staff from Councils from the Hunter Councils group work together to hold information forums, exchange ideas and provide support to each other.

Council is also a member of the Recreation Task Force represented by all members of the Hunter Councils where the focus is on developing better planning and delivery of recreation and leisure activities.

MidCoast Water

From 1 July 2017 it was proclaimed that MidCoast Water be dissolved with its functions and operations absorbed by MidCoast Council.

Midcoast Waste Services

Great Lakes Council, Greater Taree City Council and Gloucester Shire Council had formed a strategic alliance for the sharing of Waste Infrastructure and Collection Services. That alliance provided for the provision and sharing collection, processing and disposal services for managing solid waste generated across the Local Government area.

MidWaste

MidCoast Council is a member of MidWaste which is a Voluntary Regional Waste Group. There are six member Councils which are located on the Mid North Coast of NSW. The group is funded by the Environment Protection Authority over a three year cycle based on reducing waste going to landfills through regional cooperation. Representing MidWaste, Council is also a member of the RENEW group which is made up of eight regional voluntary waste groups in NSW consisting of some 95 Councils along with key staff from the Environment Protection Authority. This group provides a collective regional voice to government and its agencies on waste management issues particular to regional areas. MidCoast Council has entered into a Memorandum of Agreement with the other member Councils and developed a regional Waste Strategy which is in line with the NSW Government Strategy.

State Wide Liability Scheme

The purpose of the scheme is to ensure a self-insurance pool for public liability insurance.

The Community Services division have entered into the following partnerships:

- Woolworths - participants volunteer in both stores each Friday morning
- Project Partners - participants link fortnightly at Great Lakes College during school terms with students who are completing volunteering studies
- Mens Shed - participants attend fortnightly
- Community Kitchen - participants attend the kitchen in Taree fortnightly and assist with meal preparation, serving of meals and clean up
- Dementia Australia - conduct of Carers activities in Hawks Nest/Tea Gardens
- Great Lakes Hospice - provide personal care and domestic assistance to palliative members of the community.

Refer also to External bodies later in this Report for further information.

16. Statement of activities to implement its EEO management plan.

Clause 217(1)(a9) Local Government (General) Regulation

In consideration of the 3 former council's EEO management plans the following actions demonstrate the newly formed Council's continued commitment to strategies which support a positive working environment where employees and others in the workplace are treated fairly and with respect and are free from unlawful discrimination, harassment, bullying, vilification and victimisation.

Culture and Values

MidCoast Council (MCC) Corporate Values were developed by employees and rolled out across MCC in June 2017. These values are Wellbeing, Integrity, Sustainability and Respect. A harmonised MCC Code of Conduct was adopted in October 2016 with relevant training starting in June 2017 and to continue until all employees across MCC have been trained.

An MCC new employee orientation and induction program has been implemented which includes discussions on Values, Code of Conduct and EEO. A Culture Survey was undertaken in July 2016 to determine MCC current and preferred culture. Information from this survey can be used to measure our performance and identify areas for improvement in relation to EEO Strategies.

Recruitment

Review of recruitment policies and procedures and training of HR staff in these to ensure consistency and appropriate consideration of EEO. Development and implementation of a suite of vacancy management protocols and a management tool kit to facilitate the movement of staff to the new MCC organisational structure.

Incorporation of EEO accountabilities into all Position Descriptions.

Policy Review

Commenced review of organisational policies relating to Anti Discrimination and EEO and Conflict Resolution. These reviews will be completed in 2017.

Consultative Committee

Consideration of EEO matters at MCC Consultative Committee meetings.

17. Statement of the total remuneration comprised in the remuneration package of the general manager.

Clause 217(1)(b) Local Government (General) Regulation

Total value of the salary component of the package <i>Clause 217(1)(b)(i) Local Government (General) Regulation</i>	\$344,895
Total amount of any bonus, performance or other payments that do not form part of the salary component <i>Clause 217(1)(b)(ii) Local Government (General) Regulation</i>	Nil
Total amount payable by way of the employer's contribution or salary sacrifice to any superannuation scheme to which the general manager may be a contributor <i>Clause 217(1)(b)(iii) Local Government (General) Regulation</i>	\$33,743

Total value of any non-cash benefits for which the general manager may elect under the package <i>Clause 217(1)(b)(iv) Local Government (General) Regulation</i>	Nil
Total amount payable by way of fringe benefits tax for any such non-cash benefits <i>Clause 217(1)(b)(v) Local Government (General) Regulation</i>	\$1,632

18. Statement of the total remuneration comprised in the remuneration packages of all senior staff members, expressed as the total (not of individual members).

Clause 217(1)(c) Local Government (General) Regulation

Total value of the salary components of the packages <i>Clause 217(1)(c)(i) Local Government (General) Regulation</i>	\$920,688
Total amount of any bonus, performance or other payments that do not form part of the salary components of their packages <i>Clause 217(1)(c)(ii) Local Government (General) Regulation</i>	Nil
Total amount payable by the Council by way of the employer's contribution or salary sacrifice to any superannuation scheme to which any of them may be a contributor <i>Clause 217(1)(c)(iii) Local Government (General) Regulation</i>	\$87,465
Total value of any non-cash benefits for which any of them may elect under the package <i>Clause 217(1)(c)(iv) Local Government (General) Regulation</i>	Nil
Total amount payable by way of fringe benefits tax for any such non-cash benefits <i>Clause 217(1)(c)(v) Local Government (General) Regulation</i>	Nil

19. A statement detailing the stormwater management services provided (if levied).

Clause 217(1)(e) Local Government (General) Regulation

A stormwater levy is applied in the urban areas of the former Greater Taree Council and Great Lakes Council areas. In the period above, the following stormwater improvement works were undertaken:

- Wootton Crescent, Taree (\$363,000) – stormwater redirected from one catchment with limited capacity to another with greater capacity. Will reduce nuisance local flooding.
- William Wynter Drive, Taree (\$43,000) – underground stormwater pipe network added to drain the eastern end of this road.
- Alice Street, Forster (\$4,349) - drainage improvement
- Yamba Street, Hawkes Nest (\$45,418) - drainage improvement
- Green Point (\$50,441) - drainage improvement
- Bulahdelah Drainage Strategy (\$21,660) - drainage improvement
- Nabiac Town Creek Rehabilitation plan (\$8,291)

50% of the stormwater levy from Great Lakes is used for water quality management aspects of stormwater. These projects include:

- Dunns Creek stormwater improvement project – part of the Pipers Bay water quality improvement project.
- Design of bio retention facility for Pipers Bay catchment completed.
- Maintenance of water quality improvement devices, bio retention and wetland maintenance in the Forster area.

20. A statement detailing the coastal protection services provided (if levied).

Clause 217(1)(e1) Local Government (General) Regulation

A coastal services charge is currently not levied within the MidCoast Local Government Area.

21. The annual report of a Council in the year in which an ordinary election of councillors is to be held must include a report as to the state of the environment in the local government area in relation to such environmental issues as may be relevant to the objectives for the environment established by the community strategic plan.

Section 428A(1) Local Government Act

Not applicable

22. Particulars of any environmental upgrade agreement entered into, in accordance with any special requirements imposed under s406.

Section 54P Local Government Act

Nil

23. Report on special variation expenditure if required to do so by the instrument made by the Minister.

Section 508(2) and Section 508(A) Local Government Act

SRV	Expenditure as at 30 June 2016
Gloucester Region	
Boundary Street	92,412
Tate St Cem Rd - Kendell Reseal	30,312
yr 3 Kendell St Reconstruction	142,817
Billabong Car Park to Bridge	4,481
Britten Street FY2018	157,149
Barrington East Chain wire fence	46,891
Billabong Lane	212,015
Geales Bridge	194,685
Taree Region	
Road Reconstruction	300,000
Bridge Reconstruction	433,000
Kerb & Gutter	798,177
Gravel Resheets	600,000
Road Rehabilitation	793,088
Footpath	68,000
Sealed Roads Reconstruction/Reseal	101,824

Manning Region Environmental Levy

Annual Levy Budget		\$1,402,613			
Project Management & Delivery (15%)		\$210,392			
Asset Maintenance (5%)		\$90,397			
Project Budget		\$1,122,091			
Environmental Action Plan Theme	Project	Annual Budget	Grant Contribution	Total Project Cost	Funding Program
1. Estuary & Water Quality (50%)		\$540,778			
1.1 Acid Sulfate Soil Hotspot Remediation					
1.1a Cattai Wetlands	Cattai/Big Swamp Operational Management	\$50,874		\$50,874	
	1.1b Big Swamp Land acquisition & ASS remediation - Big Swamp Restoration Project Stage 2	Budget allocated in 2015/16	\$350,000	\$700,000	NSW Estuary Management Program
1.1c Cooperbrook-Moto	Preparation of the Manning River Drainage Remediation Action Plan & implementation of drainage improvements in the Ghinni Ghinni Ck Catchment	Budget allocated in 2015/16	\$54,000	\$158,000	Hunter LLS Partnership Program/NSW Estuary Management Program
	Manning River Drainage Remediation Action Plan: North Moto Floodgates	\$50,000	\$50,000	\$100,000	Hunter LLS Partnership Program
	Manning River Drainage Remediation Action Plan: Future Land Acquisition	\$300,000	TBD	\$300,000	
1.2 River Health	Arresting Riverbank Erosion on the Manning River	\$70,000	\$70,000	\$140,000	NSW Estuary Management Program
	Oxley Island Riverbank Restoration Project	\$39,045	\$39,045	\$78,090	NSW Fish Habitat Action Grants

	Dumaresq Island Riverbank Restoration Project	\$37,520	\$37,520	\$75,040	NSW Fish Habitat Action Grants
1.3 Urban Waterway Improvements	Browns Creek Water Quality & Dairy Effluent Management	Budget allocated in 2015/16	\$72,000	\$144,000	NSW Estuary Management Program
1.4 Roadside & Coastal Erosion	Riparian Fencing & Roadside Erosion Control	Budget allocated in 2015/16	\$58,180	\$113,180	NSW Estuary Management Program
1.5 Coastal Floodplain Protection & Enhancement	Sand Dune Fencing - Old Bar	In-kind	\$12,000	\$12,000	Old Bar Sand Replenishment Group
2. Biodiversity (20%)		\$224,418			
2.1 Natural Reserve Management					
Taree Area	Grey Gum Rd Reserve	\$5,250		\$5,250	
	QE Park	\$5,000	\$5,000	\$10,000	TIDE
	Glenthorne Riverbank	\$2,000		\$2,000	
	Kendall Reserve	\$5,000		\$5,000	
	Kolodong Reserve	\$0	\$10,000	\$10,000	Council's Vegetation Offset Fund
	Kanangra Drive Reserve	\$1,000		\$1,000	
	Dawson River Coastal Wetland Rehabilitation Project (Yr 2)	Budget allocated in 2015/16	\$52,103	\$104,206	NSW Environmental Trust Restoration Program
	Manning Waters Reserve	\$5,000		\$5,000	
	William Wynter Park	\$3,500		\$3,500	Taree Landcare - in-kind contribution
	Browns Creek Camphor Laurel Removal	\$12,000		\$12,000	In partnership with Friends of Brown Ck
	Andrews Reserve	\$0	Green Army	\$0	In partnership with Taree Landcare
Hallidays Point Area	Tuncurry to Saltwater - Littoral Rainforest Regeneration Project	\$20,000	\$20,000	\$40,000	Hunter LLS Partnership Program

	Blackhead Whale Watching Platform	\$20,000	\$10,000	\$30,000	Hallidays Pt Landcare contribution
	Blackhead Asparagus Control	Budget allocated in 2015/16	\$10,000	\$20,000	Hunter LLS Partnership Program
	Diamond Beach Coastal Reserves	\$4,200		\$4,200	
Wingham Area	Bungay Road Reserve	\$5,000		\$5,000	
	Wingham Bight Cemetery - Donkey Orchid Recovery Project	\$0	\$10,000	\$10,000	Council's Vegetation Offset Fund
	Wingham Foreshore Reserve	\$10,000		\$10,000	
Harrington Area	Cattai Bird Hide construction	\$50,000		\$50,000	
	Cattai Aboriginal Cultural Heritage Interpretive Signs	\$4,000		\$4,000	In partnership with TIDE
	Cattai Visitor Counter	\$5,575		\$5,575	
	Anthony's Brush	\$3,000		\$3,000	
	Oxley Reserve / Wards Creek	\$10,000	Green Army	\$10,000	
	Manor Road Reserve	\$5,000		\$5,000	
Tinonee Area	Deans Creek Flora Reserve	\$1,000		\$1,000	
	Peveril Street Reserve	\$1,000		\$1,000	
Old Bar Area	Old Bar Park/Racecourse Creek	\$13,000		\$13,000	In partnership with Manning Coastcare
	Ivy Crescent Reserve	\$2,500		\$2,500	
2.2 Environmental Weed Control	Bitou Bush Aerial Spraying	\$2,000	\$8,265	\$10,265	NSW Public Reserves Management Fund
	Camphor Laurel Replacement Project - Ghinni Ghinni	In-kind	\$10,000	\$10,000	Hunter LLS Partnership Program
	Coordination & Operation of Community Nursery (Yr 2)	\$20,000		\$20,000	
	Lowland Rainforest Restoration Project (Yr 1)	\$26,100 (part allocation)	\$77,770	\$143,870	Environmental Trust Restoration Program

2.3 Threatened Species	Koala Warning Signs & Koala Food Tree Planting	\$4,475		\$4,475	In partnership with Koalas in care
	Preparation of brochure - Protecting koalas against dog attacks	In-kind	\$5,000	\$5,000	NSW OEH Saving our Species Program
	Preparation & implementation of a LGA-wide Biodiversity Conservation Framework	\$100,000		\$100,000	
3. Sustainability & Environmental Performance (10%)		\$112,209			
3.1 Minimising our carbon footprint	Planet Footprint Subscription - Energy & Water Monitoring	\$21,738		\$21,738	
	Subscription - Sustainable Manning Valley Website	\$2,785		\$2,785	
	25kW Solar Panels - MEC	\$41,369	\$20,709	\$62,078	Small-scale Renewable Energy Scheme
	15kW Solar Panels - Taree Airport	\$10,000	\$15,000	\$25,000	Restart NSW
3.2 Enhanced Environmental Planning & Management	Subscription to the Hunter Regional Environmental Management Strategy	\$15,295		\$15,295	
	Manning River Annual Water Quality Monitoring Program (Yr 3)	\$20,000 (part allocation)	\$40,000	\$90,000	NSW Estuary Management Program
3.3 Climate Change Adaptation	Coastal Zone Management Plan Old Bar - Public Works	\$4,319		\$4,319	
	Sand transport monitoring - Farquhar Inlet / Old Bar Beach	\$3,400		\$3,400	
4. Dredging & Foreshore Improvements (20%)		\$224,418			
4.1 Dredging for Navigation Purposes	Harrington/Farquhar Inlet Maintenance Dredging Project	Budget allocated in 2015/16	\$40,000	\$80,000	NSW Rescuing our Waterways Program

4.2 Improvements to Foreshore Recreation Facilities	Regional Boating Improvements: Endeavour Place, Taree (Yr 2)	\$56,862 (part allocation)	\$224,088	\$380,950	NSW Boating Now Program
	Regional Boating Improvements: Bohnock (Yr 2)	\$40,000 (part allocation)	\$408,052	\$634,050	NSW Boating Now Program
	Regional Boating Improvements: Manning Pt (Yr 2)	\$97,140 (part allocation)	\$167,860	\$285,000	NSW Boating Now Program
	Fish Cleaning Table - Bohnock	Budget allocated in 2015/16	\$5,000	\$10,000	NSW Recreational Fishing Trust
	Fish Cleaning Table - Endeavour Place	\$6,209		\$6,209	

24. Report on capital works projects.

Capital Expenditure Guidelines

Program	Expenditure as at 30 June 2016
Gloucester Region	
Bridge Renewals Rural	\$194,685
Bridge Renewals Urban	\$11,029
Car Parks	\$12,532
Local Traffic Facilities	\$113,081
Regional Rehabilitation	\$1,872,047
Regional Resurfacing	\$1,310,646
Rural Resurfacing	\$207,106
Rural Unsealed Roads Resheets	\$1,407,361
Urban Construction	\$753,026
Urban Stormwater Construction	\$33,709
Car Parks North	\$21,450
Drainage Maintenance North	\$56,309
Maintenance Of Footpaths North	\$13,993
Maintenance Rural Roads North	\$1,913,307
Maintenance Urban Roads North	\$206,465
Regional Roads M & I Programs North	\$1,219,199
Great Lakes Region	
Bridge Renewals Rural	\$567,104
Culvert Renewals Rural	\$346,164
Footpath/Cycleways Construction	\$164,545
Local Traffic Facilities	\$640,231
Regional Traffic Facilities	\$102,000
Rural Construction	\$2,665,251
Urban Construction	\$837,409
Urban Rehabilitation	\$184,066
Urban Stormwater Construction	\$127,883
Regional Roads Construction Programs South	\$1,160,033
Urban Rehabilitation Reconstruction South	\$3,285,798
Regional Roads M & I Programs South	\$943,347
Manning Region	
Kerb & Gutter Renewals	\$801,861
Local Traffic Facilities	\$640,004
Bridge Construction	\$1,436,397
Construction Of Cycleways/Footpaths North	\$136,748
Construction Rural Roads North	\$375,500
Construction Urban Roads North	\$4,249,693
Regional Roads Construction Programs North	\$805,499
Storm Water Construction	\$435,707
Urban Rehabilitation Reconstruction North	\$2,853,958
Regional Roads Maintenance North	\$637,642
Rural Bridges Maintenance North	\$1,124,073

25. Number not included in reporting framework

26. Statement on activities relating to enforcing and ensuring compliance with the Companion Animals Act and Regulation
Clause 217(1)(f) Local Government (General) Regulation, and Guidelines on the Exercise of Functions under the Companion Animals Act

Lodgement of pound data collection returns with the Division <i>16.2(a) Guidelines</i>	Completed
Lodgement of data relating to dog attacks with the Division <i>16.2(b) Guidelines</i>	Completed
Amount of funding spent on companion animal management and activities <i>16.2(c) Guidelines</i>	Approximately \$40,000 for the management of pound facilities and animal control equipment (not including wages)
Companion animal community education programs carried out <i>16.2(d) Guidelines</i>	Nil
Strategies council has in place to promote and assist the de- sexing of dogs and cats <i>16.2(d) Guidelines</i>	Grant finding received. Council has worked with the Local Aboriginal Land Council to promote desexing.
Strategies in place to comply with the requirement under section 64 of the Act to seek alternatives to euthanasia for unclaimed animals <i>16.2(e) Guidelines</i>	Animals are released to Animal Welfare Groups for no fee
Off leash areas provided in the council area <i>16.2(f) Guidelines</i>	Total of three leash free areas – Taree, Tuncurry and Gloucester

During the year:

- we picked up 361 dogs.
- investigated 205 dog attacks
- investigated 1187 requests regarding nuisance animals
- responded to 105 requests regarding livestock on the road
- processed 342 dogs/cats through the pound and of these:
 - rehomed 202
 - released 117 dogs/cats to owners
 - euthanased 23 most of these animals not suitable for rehoming

27. Information included on GIPA activity.

Section 125(1) Government Information (Public Access) Act 2009, and Clause 7 Schedule 2 Government Information Regulation

2016 / 2017

Annual reporting requirements under section 125 of the Government Information (Public Access) Act 2009 (GIPA Act) require agencies to prepare and submit an annual report on their obligations under the GIPA Act within four months of the end of the reporting period. For NSW Local Government Councils, being agencies under the GIPA Act, this date is 31 October and the reports are to be made to the Minister for Local Government.

Clause 7 of the Government Information (Public Access) Regulation 2009 sets out the information that agencies must include in their GIPA Act Annual Reports. Those requirements are set out below and are followed by Council's response.

Clause 7(a) - Details of the review carried out by the agency (MidCoast Council) under Section 7(3) of the Act during the reporting year and the details of any information made publicly available by the agency as a result of the review.

Reviews carried out by the agency	Information made publicly available by the agency
No	No

Clause 7(b) - The total number of access applications received by the agency (MidCoast Council) during the reporting year (including withdrawn applications but not including invalid applications).

Total number of applications received	25
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Clause 7(c) - The total number of access applications received by the agency (MidCoast Council) during the report year that the agency refused, either wholly or partly, because the application was for the disclosure of information referred to in Schedule 1 to the Act (information for which there is conclusive presumption of overriding public interest against disclosure).

Number of Applications Refused	Wholly	Partly	Total
	0	4	4

Clause 7(d) - Information, as set out in the form required by the tables in Schedule 2, relating to the access applications (if any) made to the agency (MidCoast Council) during the reporting year.

Schedule 2 Statistical information about access applications

Table A: Number of applications by type of applicant and outcome*										
	Access granted in full	Access granted in part	Access refused in full	Info not held	Info already available	Refuse to deal with application	Refuse to confirm / deny whether info held	Application withdrawn	Total	% of total
Media	0	0	0	0	0	0	0	0	0	0%
Members of Parliament	1	0	0	0	0	0	0	0	1	4%
Private sector business	4	2	0	0	0	0	0	0	6	24%
Not for profit organisations or community groups	0	0	0	0	0	0	0	0	0	0%
Members of the public (application by legal representative)	4	3	0	0	0	0	0	0	7	28%
Members of the public (other)	5	3	1	1	1	0	0	0	11	44%
Total	14	8	1	1	1	0	0	0	25	
% of total	56%	32%	4%	4%	4%	0%	0%	0%		

* More than one decision can be made in respect of a particular access application. If so, a recording must be made in relation to each such decision. This also applies to Table B.

Table B: Number of applications by type of application and outcome										
	Access granted in full	Access granted in part	Access refused in full	Info not held	Info already available	Refuse to deal with application	Refuse to confirm / deny whether info is held	Application withdrawn	Total	% of total
Personal information applications*	0	0	0	1	0	0	0	0	1	4%
Access applications (other than personal information applications)	13	8	1	0	1	0	0	0	23	92%
Access applications that are partly personal information applications and partly other	0	1	0	0	0	0	0	0	1	4%
Total	13	9	1	1	1	0	0	0	25	
% of total	52%	36%	4%	4%	4%	0%	0%	0%		

* A personal information application is an access application for personal information (as defined in clause 4 of Schedule 4 to the Act) about the applicant (the applicant being an individual).

Table C: Invalid applications	
Reason for invalidity	Number of applications
Application does not comply with formal requirements (section 41 of the Act)	0
Application is for excluded information of the agency (section 43 of the Act)	0
Application contravenes restraint order (section 110 of the Act)	0
Total number of invalid applications received	0
Invalid applications that subsequently became valid applications	0

Table D: Conclusive presumption of overriding public interest against disclosure: matters listed in Schedule 1 of Act	
	Number of times consideration used*
Overriding secrecy laws	0
Cabinet information	0
Executive Council information	0
Contempt	0
Legal professional privilege	4
Excluded information	0
Documents affecting law enforcement and public safety	0
Transport safety	0
Adoption	0
Care and protection of children	0
Ministerial code of conduct	0
Aboriginal and environmental heritage	0

* More than one public interest consideration may apply in relation to a particular access application and, if so, each such consideration is to be recorded (but only once per application). This also applies in relation to Table E.

Table E: Other public interest considerations against disclosure: matters listed in table to section 14 of Act		
	Number of times consideration used*	% of total
Responsible and effective government	2	14%
Law enforcement and security	0	0%
Individual rights, judicial processes and natural justice	9	64%
Business interests of agencies and other persons	3	21%
Environment, culture, economy and general matters	0	0%
Secrecy provisions	0	0%
Exempt documents under interstate Freedom of Information legislation	0	0%
Total	14	

Table F: Timeliness		
	Number of applications	% of total
Decided within the statutory timeframe (20 days plus any extensions)	25	100%
Decided after 35 days (by agreement with applicant)	0	0%
Not decided within time (deemed refusal)	0	0%
Total	25	

Table G: Number of applications reviewed under Part 5 of the Act (by type of review and outcome)			
	Decision varied	Decision upheld	Total
Internal review	0	0	0
Review by Information Commissioner*	0	0	0
Internal review following recommendation under section 93 of Act	0	0	0
Review by ADT	0	0	0
Total	0	0	0

* The Information Commissioner does not have the authority to vary decisions, but can make recommendations to the original decision-maker. The data in this case indicates that a recommendation to vary or uphold the original decision has been made by the Information Commissioner.

Table H: Applications for review under Part 5 of the Act (by type of applicant)	
	Number of applications for review
Applications by access applicants	0
Applications by persons to whom information the subject of access application relates (see section 54 of the Act)	0

Table I: Applications transferred to other agencies	
	Number of applications transferred
Agency-initiated transfers	0
Applicant-initiated transfers	0

2015 / 2016

Annual reporting requirements under section 125 of the Government Information (Public Access) Act 2009 (GIPA Act) require agencies to prepare and submit an annual report on their obligations under the GIPA Act within four months of the end of the reporting period. For NSW Local Government Councils, being agencies under the GIPA Act, this date is 31 October and the reports are to be made to the Minister for Local Government.

Clause 7 of the Government Information (Public Access) Regulation 2009 sets out the information that agencies must include in their GIPA Act Annual Reports. Those requirements are set out below and are followed by Council's response.

Cl. 7(a) - Details of the review carried out by the agency (MidCoast Council) under section 7(3) of the Act during the reporting year and the details of any information made publicly available by the agency as a result of the review.

Reviews carried out by the agency	Information made publicly available by the agency
No	No

Cl. 7(b) - The total number of access applications received by the agency (MidCoast Council) during the reporting year (including withdrawn applications but not including invalid applications).

Total number of applications received	27
----------------------------------------------	----

Cl. 7(c) - The total number of access applications received by the agency (MidCoast Council) during the report year that the agency refused, either wholly or partly, because the application was for the disclosure of information referred to in Schedule 1 to the Act (information for which there is conclusive presumption of overriding public interest against disclosure).

Number of Applications Refused	Wholly	Partly	Total
	0	1	1

Cl. 7(d) - Information, as set out in the form required by the tables in Schedule 2, relating to the access applications (if any) made to the agency (MidCoast Council) during the reporting year.

Schedule 2 Statistical information about access applications to be included in annual report

Table A: Number of applications by type of applicant and outcome*										
	Access granted in full	Access granted in part	Access refused in full	Info not held	Info already available	Refuse to deal with application	Refuse to confirm / deny whether info held	Application withdrawn	Total	% of total
Media	0	0	0	0	0	0	0	0	0	0%
Members of Parliament	0	0	0	0	0	0	0	0	0	0%
Private sector business	1	0	0	0	0	0	0	0	1	4%
Not for profit organisations or community groups	0	0	0	0	0	0	0	0	0	0%
Members of the public (application by legal representative)	2	3	0	0	0	0	0	0	5	19%
Members of the public (other)	13	6	1	0	0	0	0	0	20	77%
Total	16	9	1	0	0	0	0	0	26	
% of total	62%	35%	4%	0%	0%	0%	0%	0%		

* More than one decision can be made in respect of a particular access application. If so, a recording must be made in relation to each such decision. This also applies to Table B.

Table B: Number of applications by type of application and outcome										
	Access granted in full	Access granted in part	Access refused in full	Info not held	Info already available	Refuse to deal with application	Refuse to confirm / deny whether info is held	Application withdrawn	Total	% of total
Personal information applications*	3	1	1	0	0	0	0	0	5	19%
Access applications (other than personal information applications)	12	5	0	0	0	0	0	0	17	65%
Access applications that are partly personal information	1	3	0	0	0	0	0	0	4	15%

applications and partly other										
Total	16	9	1	0	0	0	0	0	26	
% of total	62%	35%	4%	0%	0%	0%	0%	0%		

* A personal information application is an access application for personal information (as defined in clause 4 of Schedule 4 to the Act) about the applicant (the applicant being an individual).

Table C: Invalid applications	
Reason for invalidity	Number of applications
Application does not comply with formal requirements (section 41 of the Act)	1
Application is for excluded information of the agency (section 43 of the Act)	0
Application contravenes restraint order (section 110 of the Act)	0
Total number of invalid applications received	1
Invalid applications that subsequently became valid applications	0

Table D: Conclusive presumption of overriding public interest against disclosure: matters listed in Schedule 1 of Act	
	Number of times consideration used*
Overriding secrecy laws	0
Cabinet information	0
Executive Council information	0
Contempt	0
Legal professional privilege	1
Excluded information	0
Documents affecting law enforcement and public safety	0
Transport safety	0
Adoption	0
Care and protection of children	0
Ministerial code of conduct	0
Aboriginal and environmental heritage	0

* More than one public interest consideration may apply in relation to a particular access application and, if so, each such consideration is to be recorded (but only once per application). This also applies in relation to Table E.

Table E: Other public interest considerations against disclosure: matters listed in table to section 14 of Act		
	Number of times consideration used*	% of total
Responsible and effective government	2	14%
Law enforcement and security	2	14%
Individual rights, judicial processes and natural justice	8	57%
Business interests of agencies and other persons	2	14%
Environment, culture, economy and general matters	0	0%
Secrecy provisions	0	0%
Exempt documents under interstate Freedom of Information legislation	0	0%
Total	14	

Table F: Timeliness		
	Number of applications	% of total
Decided within the statutory timeframe (20 days plus any extensions)	20	69%
Decided after 35 days (by agreement with applicant)	0	0%
Not decided within time (deemed refusal)	9	31%
Total	29	

Table G: Number of applications reviewed under Part 5 of the Act (by type of review and outcome)			
	Decision varied	Decision upheld	Total
Internal review	0	0	0
Review by Information Commissioner*	0	0	0
Internal review following recommendation under section 93 of Act	0	0	0
Review by ADT	0	0	0
Total	0	0	0

* The Information Commissioner does not have the authority to vary decisions, but can make recommendations to the original decision-maker. The data in this case indicates that a recommendation to vary or uphold the original decision has been made by the Information Commissioner.

Table H: Applications for review under Part 5 of the Act (by type of applicant)

	Number of applications for review
Applications by access applicants	0
Applications by persons to whom information the subject of access application relates (see section 54 of the Act)	0

Table I: Applications transferred to other agencies

	Number of applications transferred
Agency-initiated transfers	0
Applicant-initiated transfers	0

28. Particulars of compliance with and effect of planning agreements in force during the year.

Section 93G(5) Environmental Planning and Assessment Act 1979

VPA	Overview
Harrington Waters Estate (2007)	Agreement between Council and Roche Group P/L regarding provision of a Library and Community Centre at Harrington.
Precinct 2B Old Bar (2008)	Agreement between Council and Mr Walsh regarding dedication of land and a dwelling entitlement.
Tallwoods Eastern Lands (2010) and Appendices	Agreement between Council and Tallwoods P/L regarding the rehabilitation, embellishment and maintenance of bushland.
210 Diamond Beach Road, Diamond Beach (2013)	Agreement between Council and SAF Properties P/L regarding the provision of environmental corridors and community infrastructure such as access, facilities and landscaping.
Precinct 1 Old Bar (2010)	Agreement between Council, Riverside Canal Developments P/L, R and N Lauder, R and U Scadden and R Peet regarding public infrastructure surrounding a future tourism precinct at Old Bar.
303 Blackhead Road, Hallidays Point (2010)	Agreement between Council, John Earnings P/L, Island Point Plantations P/L, and Brichris P/L regarding the dedication of lands and associated works at Tallwoods Village, Hallidays Point.

323 Blackhead Road, Hallidays Point (2010)	Agreement between Council and Benvenutos regarding dedication of lands and associated works at Tallwoods Village, Hallidays Point.
FIGTREES on the Manning (2010)	Agreement between Council, Chase Taree Developments P/L, Hocana P/L and Spychalas regarding the provision of public infrastructure associated with redevelopment of the former Lower Manning Dairy Cooperative at Chatham.
310 Diamond Beach Road, Diamond Beach (2012)	Agreement between Council, Machiko P/L and the NSW Minister for the Environment regarding the dedication of environmental offset lands to the Minister and to dedicate a road widening and construct a footpath.
Brimbin (2014)	Agreement between Council and Roche Group P/L regarding the requirement to undertake further master planning of the new town prior to subdivision occurring, to commit the developer to fund the regional road network upgrades required due to this development, to dedicate land required for community and open space purposes and to fund a Community Development Worker for 20 years.
Brimbin biodiversity offset land (2015)	Agreement between Council, Roche Group P/L and the NSW Minister for the Environment regarding the dedication of environmental offset lands to the Minister
90 High Street, Black Head (2014)	Agreement between Council and Halliday Shores Retirement Living P/L regarding the provision of landscaping.
Seven Mile Beach, The Lakes Way, South Forster	Agreement between Council and Hodings P/L in connection with rezoning of land
North Shearwater at Tea Gardens	Agreement between Council and Wolin Investments P/L regarding the rezoning of land referred as Kenneth Leigh
Nixon Pl, Nabic	Agreement between Council and Logan regarding contributions in connection with a development application
Gardens Dr, Smiths Lake	Agreement between Council and Overpa P/L regarding the rezoning of land at tropic
Pacific Palms	Agreement between Council and Webster- in connection with rezoning of land
Chapmans Rd, Tuncurry	Agreement between Council and Acornlane P/L and Homeborn P/L - Robert Leo Wilson and Claude Stanley Wilson regarding the rezoning of land

29. Councils must prepare an annual report on the public authority's obligations under this Act for submissions to the minister responsible for the public authority. A copy of the report is to be provided to the Ombudsman.

Section 31 Public Interest Disclosure Act 1994 and Clause 4 Regulation

Reporting Period: July to December 2016

	Made by public officials performing their day to day functions	Under a statutory or other legal obligation	All other PIDs
No of public officials who made public interest disclosures to your public authority	0	0	0
No of public interest disclosure received by your public authority	0	0	0
Of public interest disclosures received, how many were primarily about:	0	0	0
Corrupt conduct	0	0	0
Maladministration	0	0	0
Serious and substantial waste	0	0	0
Government information contravention	0	0	0
Local government pecuniary interest contravention	0	0	0
No of public interest disclosures (received since 1 Jan 2012) that have been finalised in this reporting period		0	
Have you established an internal reporting policy?			Yes
Has the head of your public authority taken action to meet their staff awareness obligations?			Yes

If so, please select how staff have been made aware

Staff undertaking that they have read and understood your organisation's internal reporting policy, Links on your intranet site, Training provided to new staff during induction

	Made by public officials performing their day to day functions	Under a statutory or other legal obligation	All other PIDs
No of public officials who made public interest disclosures to your public authority	0	0	0
No of public interest disclosure received by your public authority	0	0	0
Of public interest disclosures received, how many were primarily about:	0	0	0
Corrupt conduct	0	0	0
Maladministration	0	0	0
Serious and substantial waste	0	0	0
Government information contravention	0	0	0
Local government pecuniary interest contravention	0	0	0
No of public interest disclosures (received since 1 Jan 2012) that have been finalised in this reporting period		0	
Have you established an internal reporting policy?			Yes
Has the head of your public authority taken action to meet their staff awareness obligations?			Yes

If so, please select how staff have been made aware

Staff undertaking that they have read and understood your organisation's internal reporting policy, Training provided by a private sector organisation, Links on your internet site, Training provided to new staff during induction

30. Councils considered to be 'human services agencies' under the Act (ie Councils that provide services directed at Carers and/or people being cared for by carers) must report on compliance with the Act for the reporting period in their Annual Report.
Section 8(2) Carers Recognition Act 2010

MidCoast Council (MCC) delivers services for older people, people with disability and their carers and, as such, is considered a human services agency for the purposes of the Carers (Recognition) Act 2010.

During the reporting period MCC has worked to ensure that service delivery activities and policies and procedures reflect the principles of the NSW Carers Charter that:

- Carers make a valuable contribution to the community;
- Carers' health and wellbeing is important;
- Carers are diverse and have individual needs within and beyond their caring role; and
- Carers are partners in care.

These principles are supported by the Home Care Common Standards and NSW Disability Services Standards with which MCC's Ageing and Disability Services comply.

31. Information on the implementation of Council's Disability Inclusion Plan.

Section 13(1) Disability Inclusion Act 2014

To be reported in the next financial year

32. Recovery and threat abatement plans – Councils identified in a plan as responsible for implementation of measures included in the plan, to report on actions taken to implement measures as to the state of the environment in its area.

Section 220ZT Fisheries Management Act 1994

Not applicable to MidCoast Council