

ENGINEERING & INFRASTRUCTURE SERVICES

ATTACHMENT A

**MINUTES OF LOCAL TRAFFIC COMMITTEE
MEETING 2 AUGUST 2017**

ORDINARY MEETING

27 SEPTEMBER 2017



MIDCOAST
council

MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING

**HELD IN THE FOYER ROOM
OF MIDCOAST COUNCIL'S
FORSTER OFFICE AT BREESE PARADE, TAREE**

ON WEDNESDAY 2 AUGUST 2017

Glenn Handford
GENERAL MANAGER

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Minutes of the Local Traffic Committee held in the Foyer Room of MidCoast Council's Forster Office on 2 August 2017 commencing at 10.00am.

It should be noted that in order for traffic control devices to be approved and installed, Council must seek the opinion of members of the Local Traffic Committee. The Committee makes a recommendation that a device is installed and Council then must decide to either accept or reject the advice of the Committee. By noting minutes and endorsing the recommendations made at the meeting, Council is accepting the advice and installing the traffic control devices.

IN ATTENDANCE

Jamie Smoother (RMS), Melanie Jones (RMS), Bob Wilson (Stephen Bromhead's representative), Sergeant Tim Pepper (Police), Kumar Kuruppu (MCC), Chris Dimarco (MCC) and Richard Wheatley (MCC – Chairperson).

APOLOGIES

Senior Constable John Simmons (Police)

DECLARATIONS OF PECUNIARY & NON-PECUNIARY CONFLICTS OF INTEREST

Nil

ADOPTION OF MINUTES OF MEETING

RESOLUTION

That the Minutes of the Local Traffic Committee of 7 June 2017, copies of which were distributed to members after that meeting via email, be taken as read and confirmed as a true record of the proceedings.

MATTERS RISING FROM PREVIOUS MINUTES

Nil

CONSIDERATION OF OFFICERS' REPORTS:

1. LTC - 2 HOUR PARKING IN ALBERT LANE, TAREE

Report Author **Richard Wheatley, Senior Transport Engineer**

File No. / ECM Index **RD1030/02**

Local Traffic Committee Meeting: **2 August 2017**

SUMMARY OF REPORT

Investigations have been undertaken following a request to provide 2 hour parking in front of the Georges Aquarium and Hobby World store in Albert Lane, Taree west of Pulteney Street to allow a turn-over of vehicles to this store.

SUMMARY OF RECOMMENDATION

It is recommended that a 2 hour parking zone, 8.30am to 6.00pm Monday to Friday and 8.30am to 12.30pm Saturday be provided along the frontage of Georges Aquarium and Hobby World shop for 18m between existing driveways.

FINANCIAL/RESOURCE IMPLICATIONS

Council will be responsible for the costs associated with installing and maintaining signage. The initial change in the signposting will be funded out of *Projects Dev/Traffic – Traffic Committee Items* cost centre (Q3401).

LEGAL IMPLICATIONS

Nil.

ANNEXURES

A. Location of Proposed 2 Hour Parking Zone

BACKGROUND

Council has received a request from the *George's Aquarium and Hobby World* shop in Albert Lane west of Pulteney Street, Taree to have the parking spaces at the front of their store changed to 2 hour parking. They claim the unrestricted parking spaces in front of their store is parked out by all day parkers and their customers have trouble finding a parking space close to their store.

DISCUSSION

Albert Lane is one way from Pulteney Street to Commerce Street with parallel parking on both sides. There is a short section of 2 hour parking close to Pulteney Street on the northern side and the southern side has a Loading Zone followed by another short section of 2 hour parking at Pulteney Street. The remainder of Albert Lane on both sides of the road is unrestricted parking including the section in front of the aquarium and hobby shop.

The parking of vehicles for extended periods at this shop does make it difficult for customers to access the shop. The provision of a 2 hour parking zone with the same time periods as the rest of the CBD (8.30am to 6.00pm Monday to Friday and 8.30am to 12.30pm Saturday) along the frontage of the aquarium and hobby shop is considered acceptable. The majority of shops in Taree CBD would have parking restrictions along the road frontage that suit the operation of the businesses.

The proposed 2 hour parking zone in Albert Lane would provide a steady turn-over of vehicles at this location allowing customers to park close to this store. This parking zone will have a minimal effect on the all-day parkers as there is usually spare unrestricted parking further down the lane. This proposed new zone will be 18m in length between existing two driveways and should cater for 3 cars.

RECOMMENDATION

It is recommended that a 2 hour parking zone, 8.30am to 6.00pm Monday to Friday and 8.30am to 12.30pm Saturday be provided along the frontage of George's Aquarium and Hobby World shop for 18m between existing driveways.

DISCUSSION IN BRIEF

Nil.

COMMITTEE RECOMMENDATION

That the Local Traffic Committee recommend that Council adopt the above recommendation.

ANNEXURES

A: Albert Lane, Taree

Location of proposed 2 hour parking zone



Proposed 2 Hour Parking Zone



2. LTC - NO STOPPING ZONES IN DENISON STREET, GLOUCESTER

Report Author **Richard Wheatley, Senior Transport Engineer**

File No. / ECM Index **No Stopping Zones – Denison Street**

Local Traffic Committee Meeting: **2 August 2017**

SUMMARY OF REPORT

Investigations have been undertaken following a request for *No Stopping* zones around the traffic island at Billabong bus interchange on Denison Street, Gloucester.

SUMMARY OF RECOMMENDATION

It is recommended that *No Stopping* zones be installed on both sides of the traffic island at Billabong bus interchange on Denison Street, Gloucester east of Boundary Street.

FINANCIAL/RESOURCE IMPLICATIONS

Council will be responsible for the costs associated with installing and maintaining signage.

LEGAL IMPLICATIONS

Nil.

LIST OF ANNEXURES:

A: Location of Bus Interchange & Traffic Island at Denison Street, Gloucester

BACKGROUND

Council has received a request for *No Stopping* zones around traffic island at Billabong bus interchange on Denison Street, Gloucester between Boundary Street and Billabong Lane as vehicles are parking beside island blocking the traffic lane.

DISCUSSION

The Billabong bus interchange has a concrete island with garden beds separating the bus parking area from the traffic lanes on Denison Street. It has been observed cars have been parking on the southern side of this concrete island and the parked vehicles have been encroaching into the travel lane on the road.

Vehicles should not be parking around this island as it creates a traffic hazard and the island was not designed to have vehicles parking against it.

The installation of *No Stopping* zones on both sides of the island will ensure the travel lanes on Denison Street and the bus interchange are kept clear.

RECOMMENDATION

It is recommended that *No Stopping* zones be installed on both sides of the traffic island at Billabong bus interchange on Denison Street, Gloucester east of Boundary Street.

DISCUSSION IN BRIEF

Nil.

COMMITTEE RECOMMENDATION

That the Local Traffic Committee recommend that Council adopt the above recommendation.

ANNEXURES

A: Location of Bus Interchange & Traffic Island at Denison Street, Gloucester

Bus Interchange



Traffic Island



3. LTC - 15 MINUTE PARKING IN PULTENEY STREET, TAREE

Report Author Richard Wheatley, Senior Transport Engineer

File No. / ECM Index RD3860/02

Local Traffic Committee Meeting: 2 August 2017

SUMMARY OF REPORT

Investigations have been undertaken following a request to provide 15 minute parking in front of the Charcoal Chicken store in Pulteney Street, Taree on the corner of Albert Lane to allow turn-over of vehicles to the takeaway store.

SUMMARY OF RECOMMENDATION

It is recommended that two angle parking spaces on the western side of Pulteney Street, Taree in the first spaces north of Albert Lane be changed to a 15 minute parking zone, 8.30am to 6.00pm Monday to Friday and 8.30am to 12.30pm Saturday.

FINANCIAL/RESOURCE IMPLICATIONS

Council will be responsible for the costs associated with installing and maintaining signage. The initial change in the signposting will be funded out of *Projects Dev/Traffic – Traffic Committee Items* cost centre (Q3401).

LEGAL IMPLICATIONS

Nil.

LIST OF ANNEXURES:

A: Location of Proposed 15 Minute Parking Zone - Pulteney Street at Albert Lane, Taree

BACKGROUND

Council has received a request from the Charcoal Chicken takeaway shop on Pulteney Street, Taree on the corner of Albert Lane to have two of the angle parking spaces at the front of the store be converted to 15 minute parking. They claim many of their customers have to park further down the street for their quick visit to the store as the two hour parking restriction does not provide enough turn-over of vehicles in the parking spaces outside their store.

DISCUSSION

Pulteney Street between Victoria Street and Albert Street is 60° angle parking on both sides of the road. The angle parking has two hour parking restrictions between 8.30am to 6.00pm Monday to Friday and 8.30am to 12.30pm Saturday.

It is accepted that customers to the Charcoal Chicken shop would only be there for no more than ten minutes while picking up takeaway food. The two hour parking would not provide the turn-over of vehicles in these parking spaces that would suit the take away store. The provision of the two 15 minute parking spaces on Pulteney Street at Albert Lane would allow a steady turn-over of vehicles at this location suiting the time customers spend at the takeaway shop.

The changing of two x 2 hour parking spaces to 15 minute parking spaces would not only benefit the takeaway store but other businesses in this area that have customers accessing these businesses for short periods. The changing of the parking times will have a minimal effect on the two hour parking spaces and offer a range of parking times for the patrons in this area.

RECOMMENDATION

It is recommended that two angle parking spaces on the western side of Pulteney Street, Taree in the first spaces north of Albert Lane be changed to a 15 minute parking zone, 8.30am to 6.00pm Monday to Friday and 8.30am to 12.30pm Saturday.

DISCUSSION IN BRIEF

Nil.

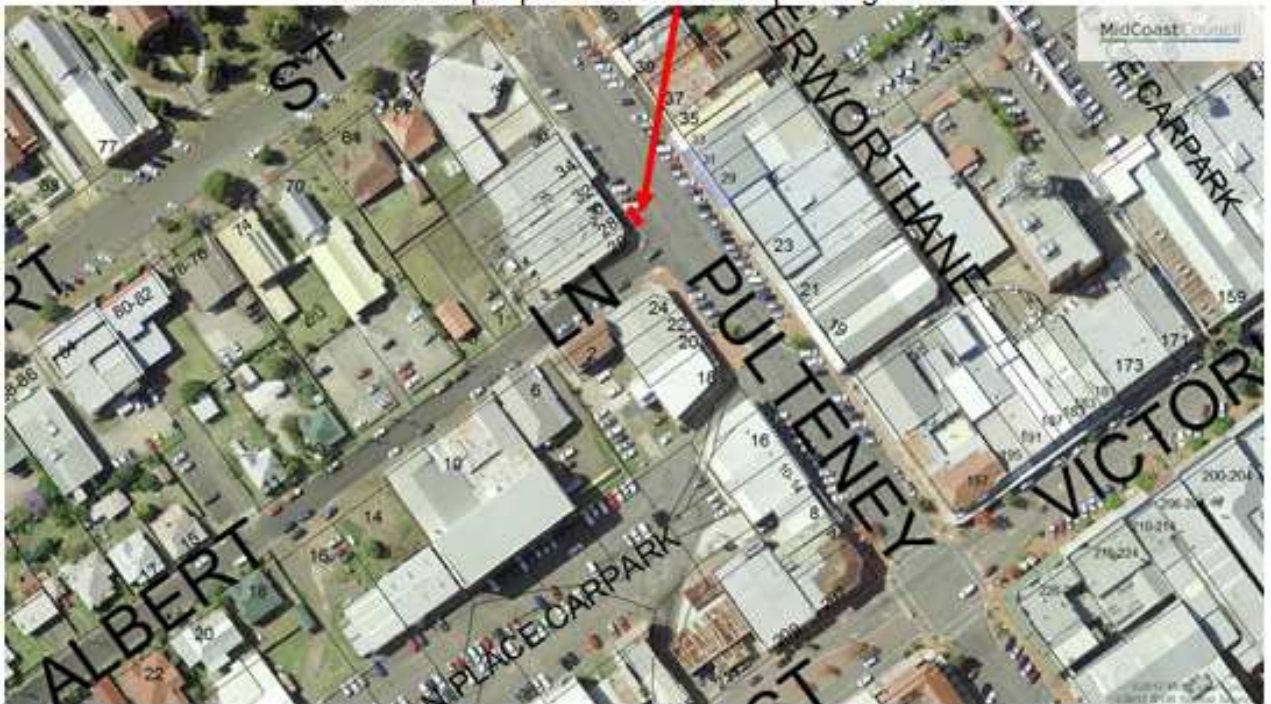
COMMITTEE RECOMMENDATION

That the Local Traffic Committee recommend that Council adopt the above recommendation.

ANNEXURES

A: Location of Proposed 15 Minute Parking Zone - Pulteney Street at Albert Lane, Taree

Location of proposed 15 minute parking zone



Proposed 15 Minute Parking Zone



4. LTC - TRAFFIC MANAGEMENT AT INTERSECTION OF RAY STREET & LEO AMATO CLOSE, TUNCURRY

Report Author Kumar Kuruppu, Project Manager - Engineering & Infrastructure

ECM Index Traffic Committee, Street - Ray Street Tuncurry, Traffic – Signs and Line-marking

Local Traffic Committee Meeting: 2 August 2017

SUMMARY OF REPORT

An investigation has been carried out into traffic management at the intersection of Ray Street and Leo Amato Close Tuncurry.

SUMMARY OF RECOMMENDATION

It is recommended that:

1. A "GIVE WAY" sign (R1-2) and line-marking be installed on the Ray Street approach to Leo Amato Close as shown on Annexure A.
2. Amendments to existing signage arrangement be carried out on Ray Street and carpark as shown on Annexure A.

FINANCIAL/RESOURCE IMPLICATIONS

Council will be responsible for the costs associated with the pavement marking and installation/removal of signs.

LEGAL IMPLICATIONS

Nil.

LIST OF ANNEXURES

A: Proposed 'GIVE WAY' Sign and Amendments to Current Signage Arrangement

BACKGROUND

A request has been received to investigate traffic and pedestrian safety issues at the intersection of Ray Street/Leo Amato Close Tuncurry and carpark opposite Wallis Lake Fisherman's Co-Op.

At present, there are no signs or line-marking at this intersection to control the traffic flow. As a result, vehicles travelling south on Leo Amato Close and vehicles travelling east on Ray Street create a conflict point at the intersection.

Australian Standards 1742.2 Section 2.5.1(b) indicates *GIVE WAY* signs shall be provided at any three-way intersection where the layout is such that it is not clear how or whether the T-intersection rule would operate.

Investigations revealed that installing *GIVE WAY* signs on Ray Street at the approach to the intersection would improve the safety for motorists and pedestrians by reducing the traffic conflict between vehicles turning right from Leo Amato Close into Ray Street and vehicles travelling east into carpark (refer Annexure A).

During the investigation, it was also found that a number of existing parking control signs on Ray Street are either missing or incorrectly installed. As such, a review of the parking control signage was also carried out. Amendments to signage arrangement are recommended as per Annexure A.



Image 1 – Access to “The Deck Cafe” – Remove No Stopping (to right) sign on and replace with No Parking (to right) sign



Image 2 – Install new No Parking (to left) sign and No Stopping (to right) sign near the power pole



Image 3 – Install missing “90 degree parking – Front or Rear to Kerb, Vehicles under 6m only” (to left) and No Parking (to right) signs. Remove two unnecessary signs (circled)

RECOMMENDATION:

It is recommended that:

1. "GIVE WAY" sign (R1-2) and line-marking be installed on the Ray Street approach to Leo Amato Close as shown on Annexure A.
2. Amendments to existing signage arrangement be carried out on Ray Street and carpark as shown on Annexure A.

DISCUSSION IN BRIEF

Nil.

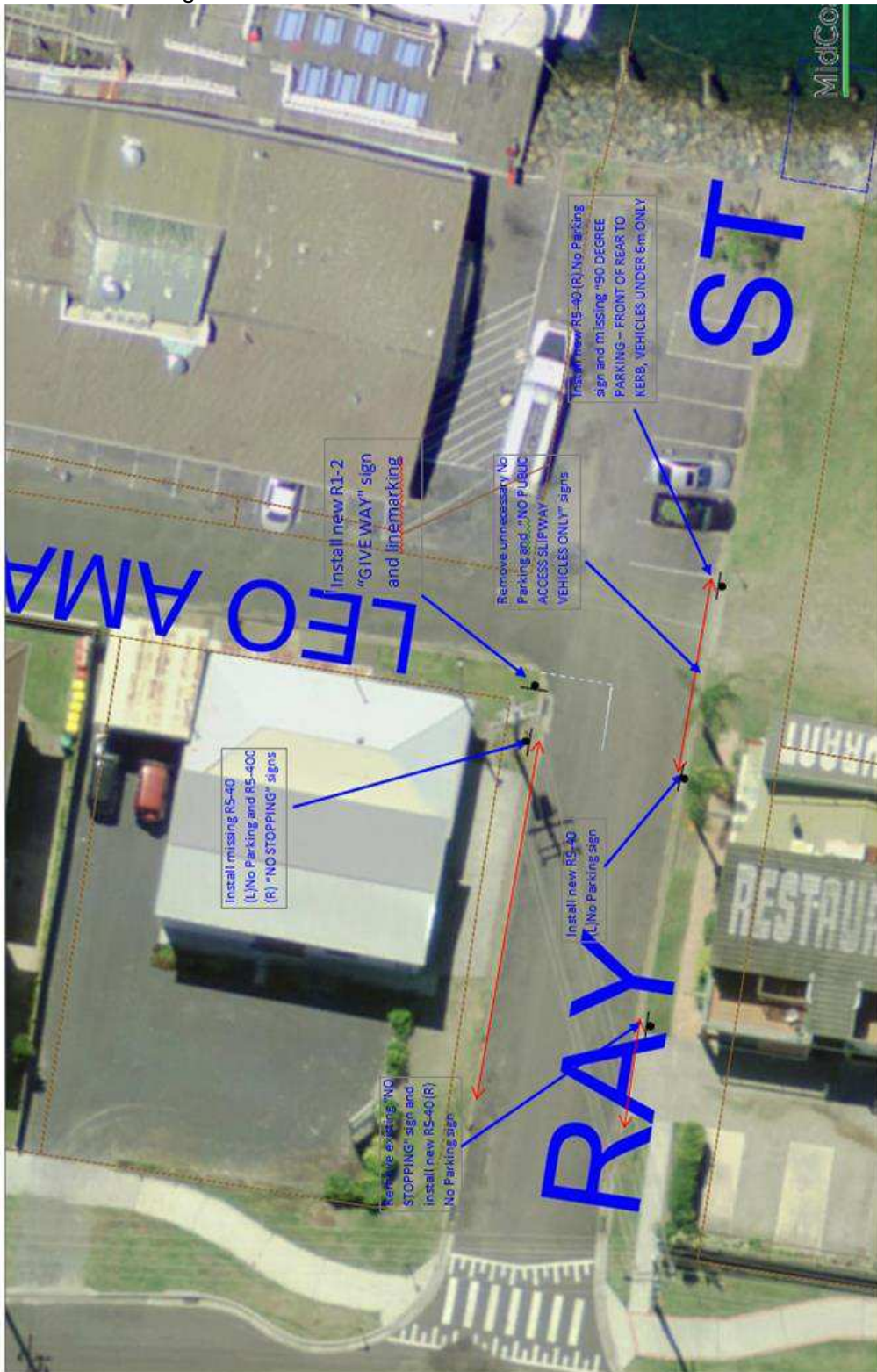
COMMITTEE RECOMMENDATION

That the Local Traffic Committee recommend that Council adopt the above recommendation.

ANNEXURES

A: Proposed 'GIVE WAY' Sign and Amendments to Current Signage Arrangement

Note: No Parking areas are shown in red



LATE ITEMS:

5. LTC - ONE HOUR PARKING ON KING STREET, GLOUCESTER

Report Author **Richard Wheatley, Senior Transport Engineer**

File No. / ECM Index **Parking – King Street**

Local Traffic Committee Meeting: **2 August 2017**

SUMMARY OF REPORT

Investigations have been undertaken following a request from Council's Gloucester Office for timed parking restrictions along the front of the office in King Street to allow visitors to have parking close to the building.

SUMMARY OF RECOMMENDATION

It is recommended that 1 Hour Parking, 8.30am - 4.30pm Monday – Friday Zone be installed on the southern side of King Street outside the Gloucester Council Offices. The 1 Hour Parking zone will commence 6m from Railway Street after a No Stopping zone then be 50m in length. No Stopping zone to be installed across the kerb ramp for the footpath located 36m from Railway Street within the 1 Hour parking zone.

FINANCIAL/RESOURCE IMPLICATIONS

Council will be responsible for the costs associated with installing and maintaining signage.

LEGAL IMPLICATIONS

Nil.

BACKGROUND

Council has received a request from the Council's administration section of Gloucester office are wanting to provide short term parking in front of the office in King Street to allow visitors to Council a parking space close the office.

DISCUSSION

The section of road along King Street in front the office has no parking restrictions and it is a common practice for vehicles to be parked there for long periods. The vehicles parking for lengthy periods at the front of the office are requiring those who are visiting for a short period to park further away from the building. The building is not only a MidCoast Council office but also a Services NSW outlet, so there are many people attending the office for short periods every day.

It is noted that many visitors to the Council offices are elderly wishing to pay rates or fees directly over the counter as they prefer to pay in person. These elderly persons and others with impaired mobility have difficulty walking along the grassed footpath when required to park away for the building.

The request is for one hour parking restrictions along the frontage of the Council building in King Street from Monday to Friday as the office is not open on a Saturday. The suggested hours for the parking restrictions are between 8.30am to 4.30pm from Monday to Friday (office is closed on Saturdays).

This proposed zone would be on the southern side of King Street commencing from Railway Street for 50m with a No Stopping in the middle across the kerb ramp for the concrete path that leads to Council. The western end of the zone would finish at the second concrete path that directly connects the road to the entry to the Council internal path.

It is important to have this parking restriction installed by the end of August to cater for the pre-polling for the 9 September 2017 Council elections. Therefore, this zone will be installed by the end of August prior to the endorsement of the Committee's recommendation by Council to ensure the parking spaces are available for those doing pre-polling at the Council offices.

CONSULTATION

Transport section undertook discussions with Customer Services staff at Gloucester to determine the most appropriate parking arrangements in King Street.

RECOMMENDATION

It is recommended that 1 Hour Parking, 8.30am - 4.30pm Monday – Friday Zone be installed on the southern side of King Street outside the Gloucester Council Offices. The 1 Hour Parking zone will commence 6m from Railway Street after a No Stopping zone then be 50m in length. No Stopping zone to be installed across the kerb ramp for the footpath located 36m from Railway Street within the 1 Hour parking zone.

DISCUSSION IN BRIEF

The Committee discussed the need for this parking restriction to be installed by the end of August for the pre-polling of the September Council elections. It was agreed the zone should be installed immediately to provide short stay parking close to the Council office.

COMMITTEE RECOMMENDATION

That the Local Traffic Committee recommend that Council adopt the above recommendation.

ANNEXURES

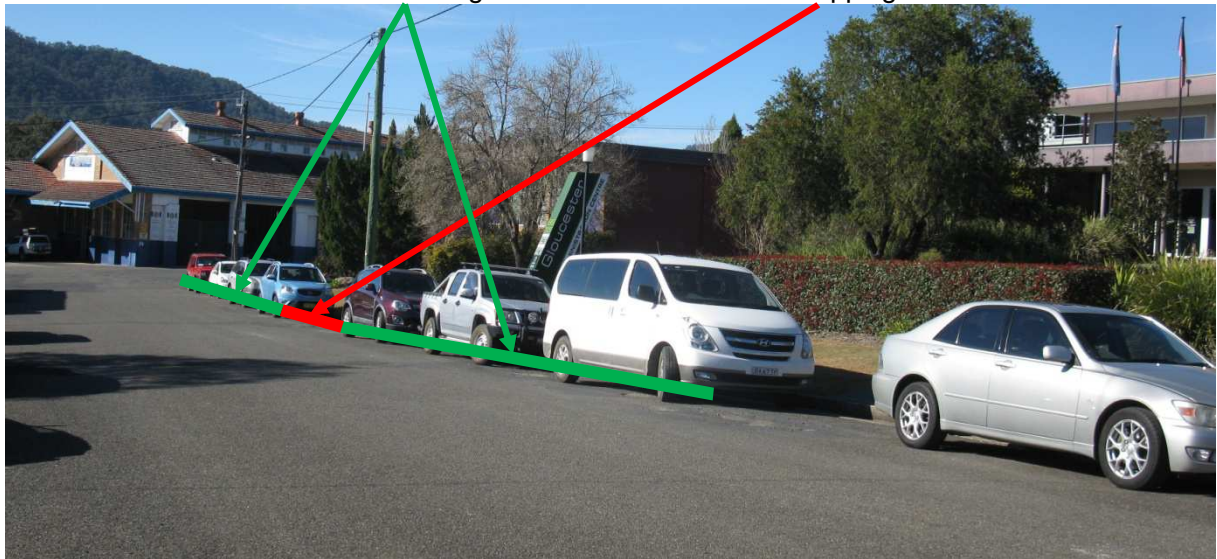
A: King Street, Gloucester

Council Offices



1 Hour Parking Zone

No Stopping Zone



INFORMATION ITEMS

6. LTC – INFORMATION ITEMS DISCUSSED AT MEETING

Report Author **Richard Wheatley, Senior Transport Engineer**

File No. **S638/04**

Local Traffic Committee Meeting: 7 June 2017

6.1 Old Bar Road at Warwiba Road, Old Bar - Intersection Upgrade

Bob Wilson presented the Committee with an email sent from a resident to Mr Bromhead's office requesting additional lanes for the turn movements off Old Bar Road into Warwiba Road. The email raised the dangers of the intersection on Old Bar Road with a 90km/h speed limit road with no turn bays for traffic turning into the side street.

Warwiba Road is busy with traffic from a large preschool located off it. Richard Wheatley informed the meeting there has been a design done for intersection improvements that provides right turn and left turn lanes into Warwiba Road, however funds have not been allocated at this time for this upgrade. Richard stated he would check the status of this proposed upgrade project and Bob requested this information be forwarded in writing to Mr Bromhead's office.

6.2 DA 545-2017 Bottle Brush Close Green Point - Manufactured Home Estate

Kumar Kuruppu informed the committee that Council received a development application (DA 545/2017) seeking consent for a Manufactured Home Estate on Lot 312 DP 774361, Lot 2 DP1012758, 47987 Bottle Brush Close Green Point.

The site concept drawings provided with the DA (File No 0653MHE - Sheets 1 & 2) were presented to the committee for information. No detailed drawings of home units have been provided with the DA.

The traffic and parking impact assessment report (TPA) provided with the DA uses traffic survey information extracted from a report prepared in 2007 for a rezoning application for the same property. An annual growth factor of 1% was estimated from RMS published traffic counts at the Forster bridge (Station ID 09923) and this factor has been used to forecast the current year traffic numbers provided in the TPA. It is possible that the traffic growth over the past 10 years at the Forster bridge may not accurately reflect the traffic growth during the same period where the proposed site is located and Green Point turn off from the Lakes Way. For example, the number of visitor/tourist traffic would not be the same at this location compared to Forster CBD area. As such, it is recommended that the TPA report is required to be updated using survey data undertaken recently.

The intersection of The Lakes Way and Green Point Drive has been analysed using turning paths and the sight distance requirements. This analysis was deemed inadequate and the intersection shall be further investigated using the Austroads/RMS requirements for the traffic volumes generated by proposed development. If the analysis finds that the existing intersection requires improvements to cater for additional traffic, this work shall be carried out by the developer.

Based on the size/capacity, it is considered that a formal referral to RMS is not required as a requirement of SEPP (infrastructure) 2007. However, the RMS representative and other members were in the view that it is worthwhile referring this DA to RMS Land Use section for their information and for any comments.

6.3 Street at Wharf Street, Forster – Police Enforcement

Kumar Kuruppu raised the issue of some motorists not complying with the requirements of existing "Stop" signs at the intersection of Wharf Street and Beach Street Forster. Investigations have been carried out on this issue and it was observed that some motorist on Beach Street ignore the Stop signs. Sergeant Tim Pepper informed the committee that Police will note the issue and monitor the traffic movements at this intersection and undertake enforcement.

6.4 Head Lane at Private Lane, Forster – One Way

Bob Wilson raised the issue of vehicles exiting the lane behind Telstra turning into Head Lane the wrong way in the one way street. It was recommended Council investigate this matter further and install an additional "One Way" sign on Head Lane if deemed necessary.

6.5 Pavement Stencils "Seatbelts Save Truckies Too" – Various Locations

Chris Dimarco discussed the subject of RMS' proposal to replace faded and outdated driveway stencils during the 17/18 financial year. RMS requested MidCoast Council to identify suitable locations on entrance/exit roads to industrial areas and other roads that carry high volume of heavy vehicles. Roads are now preferred, as driveways only target businesses that use the particular driveway.

Council identified locations and these locations were discussed and supported by the Committee. Sites identified would naturally require a good road surface with no identified short term maintenance works. The Committee agreed Council would identify the preferred locations for the small number of sites allocated to MidCoast Council.



The locations identified include the main entry roads into industrial estates in Forster, Tuncurry, Taree, Kolodong, Bulahdelah and Tea Gardens. The heavy vehicle bypass upon Boundary Street and Philip Streets, Gloucester.

6.6 The Lakes Way, Tuncurry – Queued Traffic

Chris Dimarco stated that members of the community have raised the issue of traffic queuing upon the South bound lane of The Lakes Way Tuncurry during the morning school zone period. The concern is the traffic queues well into the 100km/h speed zone and drivers are not responding appropriately, resulting in many near misses.

Drivers have been seen swerving at speed onto the grass verge to avoid rear ending the queued vehicles. The Lakes Way is a State road and Jamie Smoother stated the RMS will review options.



Image: The Lakes Way north of Tuncurry showing queued traffic during morning peak

6.7 Kingfisher Street, Hawks Nest – Koala Pavement Markings

Kumar Kuruppu raised a previous request by the Myall Koala & Environment Group for pavement markings and traffic calming along Kingfisher Avenue, Hawks Nest. Jamie Smoother informed that the option of pavement markings to warn motorists about the Koala Crossing (similar to existing warnings implemented in Tweed Heads) is now with the relevant manager who is responsible for approving pavement markings

NEXT MEETING

The next meeting is Wednesday 4 October 2017 at 10.00 am in Council's Taree Office.

MEETING CLOSURE

The meeting closed at 11.20am.

CHAIRPERSON

Richard Wheatley
Senior Transport Engineer
MidCoast Council